
Northern Colorado Regional Airport Commission Monthly Meeting



Airport Administrative Office Conference Room

4900 Earhart Road
Loveland, CO 80538

Wednesday, April 27, 2016
3:30 PM

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MEETING AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Commission acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

- 1. MINUTES FROM THE FEBRUARY 18, 2016 NORTHERN COLORADO REGIONAL AIRPORT COMMISSION MEETING**
- 2. AIRPORT DIRECTOR'S REPORT**
- 3. FEBRUARY & MARCH FINANCIAL REPORTS**
- 4. LEASE ASSIGNMENT AND ASSUMPTION**

END OF CONSENT AGENDA



NORTHERN COLORADO REGIONAL AIRPORT COMMISSION

REGULAR AGENDA

Anyone who wishes to address the Commission on any item on this part of the agenda may do so when the Chair calls for public comment on each item.

5. STRATEGY WORK PLAN – 45 MIN

Staff was directed to create a visual tool to assist the Airport Commission to navigate the Airport Strategy and the planned achievement of those goals. The chart identifies a proposed path toward accomplishing each strategy and identifies estimated resources needed for the realization of those strategies. Staff is requesting the adoption of the work plan and the ability to obtain the needed resources identified.

6. ASSET OPTIMIZATION PROPOSAL – 15 MIN

Part of the Airport's Strategic Plan is to identify ways to create a sustainable business model for the airport and encourage private investment. In March a private sector group brought in a consultant to offer their services to assist with attainment of strategic planning goals. Presentations were made to some of the City Council Members and Staff from both Cities.

7. AIRPORT RENAMING – 15 MIN

A component of the Airport's Strategic plan is to rebrand the airport and more productively engage the public. The initial step to rebranding and creating an improved regional identity is the renaming of the airport. The City Councils have created the Northern Colorado Regional Airport Commission through intergovernmental agreement and have adopted the Airport Strategic Plan. This strategic tactic identifies the need to rebrand the airport to cultivate its' regional identity. In order to facilitate this goal, staff recommends changing the name of the airport from the Fort Collins – Loveland Municipal Airport to the Northern Colorado Regional Airport. The name change will more clearly identify what the airport truly is, a transportation resource for the entire region.

8. AIRPORT COMMISSION POWERS AND AUTHORITIES – 45 MIN

At the February 18, 2016 meeting the Commission's powers and authority were reviewed. Staff was directed to research and provide recommendations on the following topics:

- Feasibility of the Commission to enter into lease agreements within the maximum allowable terms as given by the FAA.
- Provide the ability for the Airport Commission to enter into grant agreements on behalf of the two Cities up to a certain amount.
- To determine the legal ability for the Commission to gather information, fully review, give public notice, and hold public hearings to provide recommendations for development proposals and policy recommendations to each City Council.
- To see if authority from the Loveland Planning Commission may be transferred to the Airport Commission for land within the Airport boundaries.



NORTHERN COLORADO REGIONAL AIRPORT COMMISSION

- Provide a recommended budgetary reserve policy that will be used to create the ability for the Commission to spend balances of the Airport fund for Airport needs.

9. BUSINESS FROM MEMBERS

ADJOURN

Planning Calendar

May 19, 2016

- 2017 Budget
- 2017 Airport Rates & Fees
- Airport Work Plan Update

June 16, 2016

- Marketing & Communications Plan
- Virtual Air Traffic Control Tower Project Update

July 21, 2016

- UAS Policy

August 18, 2016

- *****Possible Extended Meeting Date***
- FAA Grants Informational Session
- Airport Sustainability