



Northern Colorado Regional Airport Commission Minutes

August 18, 2016

Call to Order: Commission Chair Cecil Gutierrez, called the meeting to order at 3:39 p.m.

Roll Call: Chair Gutierrez, Vice-Chair Troxell, and Commissioners Burgener, Fleming, McKean, and Stooksbury were present. Commissioner Atteberry was absent.

Public Comments: None

Introductions:

Cecil Gutierrez (Chair), Wade Troxell (Vice-Chair), Jerry Stooksbury (Commissioner), Curt Burgener (Commissioner), Tom Fleming (Commissioner), Hugh McKean (Commissioner), Jason Licon (Airport Director), Shawn Battmer (Airport Business Coordinator), Tree Ablao (Loveland Airport Legal Advisor), Steve Wolf (President of FNL Pilot's Association), Ralph Trenary, Diane Jones (Formation Group), Susan Grafton (Loveland Economic Development Director), and Howard Abraham (FNL Pilot's Association).

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Commission acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

Chair Gutierrez asked if anyone would like to remove anything from the Consent Agenda. None were removed.

Public Comments: None

Commissioner Fleming moved to approve the Consent Agenda. The motion, seconded by Vice-Chair Troxell, carried with all commissioners present voting in favor thereof.

Consent Agenda

1. Approval of July 21, 2016 Regular Meeting Minutes



2. Airport Director's Report
3. Monthly Financial Report for revenues and expenditures
4. FAA Entitlement Transfer Agreement

END OF CONSENT AGENDA

Public Comments: None

Regular Agenda

5. 2017 Budget Adjustment

The Airport is anticipating an increased amount of grant funding in 2017 due to recent legislative action. The impact of this legislation will result in an additional \$850,000 in FAA Airport Improvement Program entitlement funding. The approval of this budget adjustment will allow for airport staff to adjust the proposed budget submittals for consideration by the City Councils.

Commissioner McKean moved to accept the amended 2017 Airport budget as presented and recommend changes to the City Councils of Fort Collins and Loveland. The motion, seconded by Vice-Chair Troxell, carried with all commissioners present voting in favor thereof.

Public Comments: None

6. Remote Tower

At the July Airport Commission meeting it was requested to discuss the remote tower project at the next regularly scheduled meeting. Staff has provided detailed updates from CDOT and will provide additional information on concerns from the Airport Commission. The requested discussion points are included on the agenda summary.

Direction: Staff will speak to Remote Tower contacts to discover what their specific concerns are against allowing an Airport Commission representative involved in the decision making process for the Remote Tower Project. If necessary staff will convey the Commission's passed motion to be involved with the input for the Remote Tower Project and its subsequent meetings on an ongoing basis.

Public Comments:

Howard Abraham: Commercial air service is the priority to attain our goal of self-sustainability. The Remote Tower will undergo a thorough financial analysis in comparison to a conventional tower including staffing costs to determine if substantial cost savings truly exist. Steve Wolf: Since the procurement process has restarted, the specific concerns against allowing the Commission a "seat at the table" for the Remote Tower Project will be determined.

Commissioner McKean made a motion to give the Manager of the Northern Colorado Regional Airport the direction that the Commission would like a "seat at the table" and to have input into the selection of equipment for the Remote Tower Project and subsequent



meetings on an ongoing basis. The motion, seconded by Vice-Chair Troxell, carried with all commissioners present voting in favor thereof.

7. Business From Members This is an opportunity for Commissioners to report on recent activities or introduce new business for discussion at this time or on a future Commission agenda.

No Business from Members

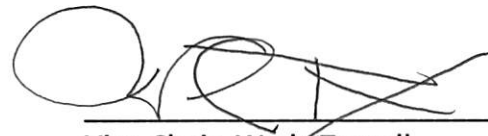
Public Comments: None

Adjournment: The meeting was adjourned at 4:49 p.m.

Respectfully Submitted,



Chair, Cecil A. Gutierrez



Vice-Chair, Wade Troxell