



Northern Colorado Regional Airport Commission Minutes July 21, 2016

Call to Order: Commission Chair Cecil Gutierrez, called the meeting to order at 3:35 p.m.

Roll Call: Chair Gutierrez, Vice-Chair Troxell, and Commissioners Atteberry, Burgener, Fleming, McKean, and Stooksbury were present.

Public Comments: None

Introductions:

Cecil Gutierrez (Chair), Wade Troxell (Vice-Chair), Darin Atteberry (Commissioner), Jerry Stooksbury (Commissioner), Curt Burgener (Commissioner), Jason Licon (Airport), Hugh McKean (Commissioner), Tom Fleming (Commissioner), Shawn Battmer (Airport), Steve Adams (Loveland), Tree Ablao (Loveland), Diane Jones (Formation Group), Bill Kennedy (Formation Group), Becky Masters (Loveland), Joyce Robinson (Loveland), Josh Valerio (Loveland Fire Rescue Authority), Tim Smith (Loveland Fire Rescue Authority), Jason Kopp (Blue Ocean Aviation), and Bob Hau (Formation Group).

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Commission acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

Chair Gutierrez asked if anyone would like to remove anything from the Consent Agenda. None were removed.

Public Comments: None

Commissioner McKean moved to approve the Consent Agenda. The motion, seconded by Vice-Chair Troxell, carried with all commissioners present voting in favor thereof.

Consent Agenda

1. Approval of June 16, 2016 Regular Meeting Minutes



2. Airport Director's Report

3. Monthly Financial Report for revenues and expenditures

END OF CONSENT AGENDA

Public Comments: None

Regular Agenda

**4. Airport Audit
Presentation**

The City of Loveland's Finance department completed an external audit of the Airport Fund. A brief presentation will be given by Finance and external Audit Consultant staff.

Commissioner McKean moved to accept the audited statements as presented. The motion, seconded by Vice-Chair Troxell, carried with all commissioners present voting in favor thereof.

Public Comments: None

**5. UAS Dual Use
Concept**

The Airport Commission has requested that staff investigate the ability to implement the inclusion of UAS operations at the Airport.

Direction: Staff will send a copy of Bill Payne's UAS Dual Use White Paper to Commissioners and interested public members.

Public Comments:

Bob Hau: 1:00 meeting tomorrow at Chrisman Field with Brian Wilson, Tom Bradley, and Joe Burns on UAS applications.

Commissioner Fleming moved to have the Chair and Vice-Chair sign the letter endorsing the UAS Dual Use concept to CDOT after minor edits were completed. The motion, seconded by Vice-Chair Troxell, passed with two abstentions by Commissioners Stooksbury and McKean.

**6. Airport Hangar
Use**

The FAA has updated their policy on hangar use at airports that accept Federal funding. The updated policy will be discussed in addition to a proposed timeline to implement the new policy. The deadline for implementation is July 1, 2017.

Direction: Staff will develop policy suggestions that meet FAA regulations while better serving the needs of Airport Operations.

Public Comments: None

**7. Additional
Manager Update
Items**

These items were not captured in the June update. VATCT has hit a slight delay in the timeline due to the vendor selection process, as terms for the unsolicited bid could not be met. The FAA reauthorization bill was signed



last Friday. Due to being a 14 month short term reauthorization bill, the language including VATCT in the contract tower program was not included. The small airport relief provision in the bill will allow the airport to receive \$1,000,000.00 funding for next year's capital projects.

8. Business From Members This is an opportunity for Commissioners to report on recent activities or introduce new business for discussion at this time or on a future Commission agenda.

Troxell: Welcomed Loveland's new City Manager, Steve Adams.

Stooksbury: An agenda item covering the Commission's position with the VATCT project will be added on next month's agenda for discussion.

Public Comments: None

Adjournment: The meeting was adjourned at 4:37 p.m.

Respectfully Submitted,


Chair, Cecil A. Gutierrez


Vice-Chair, Wade Troxell