



Northern Colorado Regional Commission Minutes November 19, 2015

Call to Order: Commission Chair Cecil Gutierrez, called the meeting to order at 4:01 p.m.

Roll Call: Roll was called and the following responded: Gutierrez, Atteberry, Burgener, Fleming, McKean, and Stooksbury. Vice Chair Troxell arrived at 4:12 p.m. and left at 6:06 p.m. prior to adjournment.

Public Comments: None

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Commission acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

Item #3 was removed from the Consent Agenda due to documents not being prepared in time from the legal departments from both Cities. Chair Gutierrez asked if anyone would like to remove anything else from the Consent Agenda. No other items were removed. Commissioner Fleming made a motion to approve the Consent Agenda with the exception of item #3. The motion, seconded by Commissioner McKean, carried with all commissioners present voting in favor thereof.

Public Comments: None

Consent Agenda

1. Approval of Meeting Minutes

This is an administrative action to approve the October 15, 2015 Regular Meeting minutes.

2. Planning Calendar

A planning calendar has been developed to prepare Commission members for upcoming topics of discussion.

3. Establishing Rules and Regulations Including Execution of Agreements

~~As discussed at the previous Airport Commission meeting, the Intergovernmental Agreement between the Cities states that management authority over Airport operation and commercial, industrial or other operations and activities of any kind located on the Airport is vested in the~~



~~Northern Colorado Regional Airport Commission. This resolution will provide the necessary rules and regulations that will enable the Commission and their designee to execute agreements within certain parameters and amounts.~~

4. Airport Director's Report

This report prepared by the Airport Director, Jason Licon, are an overview of what occurred at the Airport during the month of October.

5. Monthly Financial Report

This report is an overview of all revenues and expenditures through October 30, 2015. The statement was developed to follow formatting shared with the Airport's annual audited financial statement. The information compares the year to date actual revenues and expenses with the year prior and the adopted year to date budget. A percentage of that year to date budget is also included for easy reference.

END OF CONSENT AGENDA

Public Comments: None

Regular Agenda

6. Airport Development Concept Proposal

This is an informational item. Mr. Martin Lind and Patrick McMeekin from The Water Valley Company presented a concept for development on the Airport for the Commission and City staff to consider.

Vice Chair Troxell arrived at 4:12 p.m.

Direction

Airport Director will provide the Commission a report on how this proposal meets the goals for the Airport and how the Commission achieves the next steps.

Public Comments:

Jim Sampson, Scion Aviation at 3693 E County Road 30, spoke about the Airport's current lack of higher corporate hangars and a better FBO and expressed his support for this proposal.

Bill Kennedy, stated three of the Stratop's goals align with this proposal and also expressed his support for the proposal and the need for an expedient decision.

7. Virtual Tower

This is an informational item. This was a briefing on the potential impacts the virtual tower may have during the installation and testing phase of the project. Mr. Bill Payne, CDOT Division of Aeronautics project manager, shared a proposed timeline for the project, and answered questions from the Commission pertaining to the short and longer term impacts that the project may have. This



project will be a test of a new concept and there will likely be concerns or issues that develop throughout the project timeline. This discussion will allow for the Airport Commission to be better prepared for any possible Airport impacts by gaining a thorough understanding of what is envisioned.

Vice Chair Troxell left at 6:06 p.m.

Public Comments: None

**8. Business From
Members**

This is an opportunity for Commissioners to report on recent activities or introduce new business for discussion at this time or on a future Commission agenda.

Gutierrez: Current scheduling of Regular Commission meetings is too short to deal with business necessary for the Airport.

Direction

Staff will poll Commissioners for best days and times for a new Regular Commission meeting schedule that will allow for more than one hour.

Stooksbury: Fort Collins-Loveland Airport needs to have a presence at key events and funding for the events needs to be identified.

Adjournment: The meeting was adjourned at 6:19 p.m.

Respectfully Submitted,

Chair, Cecil A. Gutierrez

Vice Chair, Wade Troxell