
Northern Colorado Regional Airport Commission Monthly Meeting



Airport Administrative Office Conference Room

4900 Earhart Road
Loveland, CO 80538

Thursday, May 19, 2016
3:30 PM

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MEETING AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Commission acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

- 1. MINUTES FROM THE APRIL 27, 2016 NORTHERN COLORADO REGIONAL AIRPORT COMMISSION MEETING**
- 2. AIRPORT DIRECTOR'S REPORT**
- 3. FINANCIALS**

END OF CONSENT AGENDA



NORTHERN COLORADO REGIONAL AIRPORT COMMISSION

REGULAR AGENDA

Anyone who wishes to address the Commission on any item on this part of the agenda may do so when the Chair calls for public comment on each item.

- 4. LOVELAND DEVELOPMENT SERVICES PRESENTATION – 45 MIN**
At the April 27th Commission meeting the Commission directed staff to work with Development Services staff to develop a PUD category for Airport areas within the boundaries of County Road 30, Interstate 25, and the Union Pacific Railroad. Loveland Development Services will provide a presentation on the discussion results and answer questions.
- 5. LOGO DESIGN CONSIDERATION – 15 MIN**
The Water Valley Company has donated artwork for a logo design to the Cities for the Airport rebranding effort. Additional options include keeping the existing logo and changing the wording, or creating an entirely new logo.
- 6. 2016 SUPPLEMENTAL APPROPRIATION – 10 MIN**
The Approved Airport Strategy Work Plan estimates a total of \$150,000 in additional resources necessary for 2016 to achieve strategic goals. The supplementary appropriation process will require two readings from each City Council. If the Commission elects to utilize reserve funds, the supplemental appropriation will be contingent on IGA Amendment approval.
- 7. 2017 AIRPORT BUDGET – 10 MIN**
The proposed 2017 Airport Budget has been formatted to reflect the monthly financial reports and the financial forecasting model. It includes the addition of Commission approved Work Plan requirements for Strategic Planning resources.
- 8. 2017 AIRPORT RATES & FEES – 10 MIN**
In 2011 the Cities through the Airport Steering Committee directed staff to conduct a periodic study on rates and fees. This study helps the Airport ensure the rates and fees are set at fair market value, which is a requirement set by the FAA for all airports receiving federal funds.
- 9. COMMITTEES & WORK GROUPS – 5 MIN**
At the April 27th Commission meeting the public was invited to submit their ideas for committees and work groups to staff.
- 10. BUSINESS FROM MEMBERS**

ADJOURN



Planning Calendar

June 16, 2016

- Asset Optimization/
Targeted Industry Analysis
- Virtual Air Traffic Control
Tower Project
- Executive Session -
Personnel

July 21, 2016

- Marketing &
Communications Plan
- Passenger Facility Charge
Application
- Strategic Work Plan
Update

August 18, 2016

- Airport Commission
Retreat***
- FAA Grants Informational
Session
- Airport Sustainability

SEPTEMBER 15, 2016

- Marketing &
Communications Plan
Presentation
- Strategic Work Plan
Update