



## Northern Colorado Regional Airport Commission Minutes

June 16, 2016

**Call to Order:** Commission Chair Cecil Gutierrez, called the meeting to order at 3:33 p.m.

**Roll Call:** Chair Gutierrez, Vice-Chair Troxell, and Commissioners Burgener, McKean, and Stooksbury were present. Commissioners Absent: Atteberry and Fleming

**Public Comments:** None

### **Introductions:**

Cecil Gutierrez (Chair), Wade Troxell (Vice-Chair), Jerry Stooksbury (Commissioner), Curt Burgener (Commissioner), Tree Ablao (Loveland), Jason Licon (Airport), Hugh McKean (Commissioner), Shawn Battmer (Airport), Bill Cahill (Loveland), Dara Rose (Linden Marketing), Mike Beckstead (Fort Collins), Jim Eddy (Formation Group), Diane Jones (Formation Group), Bob Hau (Formation Group), Ralph Trenary (Family Mortgage), Bill Kennedy (Formation Group), Deb Montgomery (jetCenter), Josh Valerio (Loveland Fire Rescue Authority), David Ulane (CDOT), Kenny Maenpa (Jacob's Engineering), and Bill Payne (CDOT).

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Commission acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

**Chair Gutierrez asked if anyone would like to remove anything from the Consent Agenda. None were removed. Commissioner McKean moved to approve the Consent Agenda. The motion, seconded by Vice-Chair Troxell, carried with all commissioners present voting in favor thereof.**

**Public Comments:** None

## **Consent Agenda**

### **1. Approval of May 19, 2016 Regular Meeting Minutes**



2. Airport Director's Report
3. Monthly Financial Report for revenues and expenditures
4. Lease Assignment and Assumption

#### END OF CONSENT AGENDA

**Public Comments:** None

#### Regular Agenda

##### **5. Logo Design Consideration**

The Water Valley Company has offered to donate to the Cities artwork for a new logo as a result of the name change. Options include updating the existing logo, creating a new logo after the marketing and communications plan is developed, or accepting the donated logo.

**Public Comments:** None

##### **Direction:**

Staff was directed to draft a letter of appreciation and to decline the offer to Mr. Lind and Water Valley.

##### **6. Virtual Air Traffic Control Tower Project**

Project staff including Mr. William Payne and CDOT Division of Aeronautics Director Mr. David Ulane will present information on the Virtual Tower project.

##### **Public Comments:**

Jim Eddy: ADSB will be integrated in the project from day one. Bill Kennedy: A letter to the FAA to initiate designation as a UAS dual use Airport will be researched and drafted.

**Direction:** Research on what is needed to initiate UAS dual use designation will be researched and if it is only a letter to the FAA it will be drafted and sent.

##### **7. Airport Management Review**

This is an information item only from the City Manager of Loveland extending the deadline for Commission members to return any input regarding airport management for the mid-year review of the Airport Director.

**Direction:** Legal staff will research feasibility of Fort Collins City Manager serving as interim Supervisor for Airport Director until Loveland City Manager position is filled

**Public Comments:** None

##### **8. Business From Members**

This is an opportunity for Commissioners to report on recent activities or introduce new business for discussion at this time or on a future Commission agenda.



Troxell: Thanked the community for engagement towards our regional vision. Thanked Bill Cahill for his years of service. FRA (Federal Railway Administration) walking tour and meeting in Loveland tomorrow.

Gutierrez: Met with federal counterparts in DC in the last 3 days and was assured our concerns with implementation of FAA rules, Next Gen, UAS, and Blended Airspace are at the top of the priority list.

**Public Comments:**

Bob Hau: 10:00 meeting tomorrow with David Bird, Executive Director of DuPage Airport on formation of airport authorities and designated districts for taxation purposes.

**Adjournment:** The meeting was adjourned at 5:05 p.m.

Respectfully Submitted,

  
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Chair, Cecil A. Gutierrez

  
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Vice-Chair, Wade Troxell