



Northern Colorado Regional Airport Commission Minutes

October 20, 2016

Call to Order: Commission Chair Cecil Gutierrez, called the meeting to order at 3:39 p.m.

Roll Call: Chair Gutierrez and Commissioners Burgener, Fleming, and Stooksbury were present. Commissioner Atteberry arrived at 3:44 p.m. Vice-Chair Troxell arrived at 3:46 p.m., and Commissioner McKean arrived at 3:47 p.m.

Introductions:

Cecil Gutierrez (Chair), Tom Fleming (Commissioner), Jerry Stooksbury (Commissioner), Curt Burgener (Commissioner), Jason Licon (Airport Director), Shawn Battmer (Airport Business Services Coordinator), Jim Eddy (Formation Group), Jason Kopp (Blue Ocean), Steve Wolf (FNL Pilot's Association), Mike Beckstead (Fort Collins CFO), Chuck Barre, Bill Kennedy (Formation Group), Bob Hau (Formation Group), and Steve Adams (Loveland City Manager).

Public Comments:

Jason Kopp: Appreciated Airport meeting to go over recent FAA changes to FICON (Field Condition) NOTAMS (Notices to Airmen) and upcoming winter operations. Commissioner Stooksbury: Hach, Humane Society, and Centerra tower construction have been cleared by FAA obstruction tool. Bob Hau: John Reardon is Loveland's new Economic Special Projects Manager.

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Commission acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

Commissioner Atteberry arrived at 3:44 p.m., Vice-Chair Troxell arrived at 3:46 p.m., and Commissioner McKean arrived at 3:47 p.m.

Consent Agenda

- 1. Approval of September 15, 2016 Regular Meeting Minutes**
- 2. Airport Director's Report**
- 3. Monthly Financial Report**



END OF CONSENT AGENDA

Chair Gutierrez asked if anyone would like to remove anything from the Consent Agenda. None were removed.

Public Comments: None

Commissioner Fleming moved to approve the Consent Agenda. The motion, seconded by Commissioner McKean carried with all Commissioners present voting in favor thereof.

Regular Agenda

4. Airport Land Development Analysis This item is an informational item providing an analysis of revenue potentials for aviation development on the Airport. The analysis ties into the Airport Strategic Plan's item #2, which is to create a sustainable business model with potential revenue streams and financing for the Airport.

Public Comments: None

5. Rebranding & Marketing This will be a discussion item focused on the achievement of Airport Strategic Plan item #5, which is to rebrand the Airport and more productively engage the public.

Direction: City Managers for each City will choose City liaison members.

Public Comments:

Jim Eddy: The Commission needs to set clear criteria for the members and clear goals for the subcommittee. Diane Jones: The goal of the subcommittee needs to be Airport/Business Development.

Commissioner McKean exited at 4:36 p.m.

Commissioner Fleming moved to adopt the proposed subcommittee structure, the motion seconded by Commissioner Atteberry, passed with one abstention by Commissioner McKean.

6. Economic Development This is an informational update on area aviation economic development.

Commissioner McKean re-entered at 4:55 p.m.

Public Comments:

Steve Wolf: The \$1,200 per new employee tax credit for on-Airport businesses applies to existing businesses too.

7. Remote Tower Update on the status of the remote tower project.



will provide a brief description of the proposed lease and what the property will be used for on behalf of Interstate Land Holdings LLC.

4:58 p.m. Commission Burgener recused himself from this item and vacated the room during discussions due to conflict of interest for property located in Tract B, Barnstorm Second Addition.

No objections were raised. Lease agreement falls under standard lease procedures.

8. Business From Members This is an opportunity for Commissioners to report on recent activities or introduce new business for discussion at this time or on a future Commission agenda.

Troxell: Scion Aviation is looking to relocate due to the left turn lane requirement. Should aim to keep Scion here for the Airport's benefit.

Stookbury: Allowing a Commission representative involved in the Remote Tower discussions and selections has gained support from the State. A meeting in Washington D.C. is pending in the next couple months.

Atteberry: Thanked Dan Betts from Senator Gardner's office for attending.

Licon: SRE building is now complete, tours available after the meeting. Triennial fire drill on October 4th which is open to the public if anyone is interested in attending.

McKean: Byrd Drive ribbon cutting for completion of tie-in on Monday, September 19th at 11:00 a.m. It would be beneficial if as many Commissioners as possible could attend.

Public Comments:

Howard Abraham: Byrd Drive will eventually continue north and connect to County Road 30.

Bob Hau: Formation Group is courting Sensurion.

Direction: Loveland City Manager will verify if Larimer Humane Society also must comply with the left turn lane requirement.

Adjournment: The meeting was adjourned at 5:36 p.m.

Respectfully Submitted,


Chair, Cecil A. Gutierrez


Vice-Chair, Wade Troxell