



September 20, 2018 Meeting Minutes

Call to Order: Chair Troxell called the meeting to order at 3:33 p.m.

Roll Call: Chair Troxell, Commissioners Adams, Atteberry, Burgener, and Stooksbury. Commissioners Adams and Atteberry attended via teleconference. Vice-Chair Fleming and Commissioner Johnson was absent.

Public Comments:

Steve Wolf: Everyone is invited to the Pilot's town hall next Thursday, September 27th at 7:00 p.m. at jetCenter's hangar. Guest speakers include David Ulane from Colorado Division of Aeronautics, Warren Hendrickson from AOPA, and Jason Licon.

Commissioner Johnson arrived at 3:35 p.m.

Commissioner Adams arrived in person at 3:42 p.m.

Consent Agenda

Commissioner Stooksbury pulled Item 4 from the Consent agenda and moved to table the item until October's meeting. The motion, was seconded by Commissioner Adams carried with all the Commissioners present voting in favor thereof.

Commissioner Stooksbury moved to approve the Consent Agenda with the exception of item 4. The motion, seconded by Commissioner Johnson carried with all the Commissioners present voting in favor thereof.

Consent Agenda Follow-up The Commission requested further information on the site development proposal for the SkyView Hangar LLC land lease to consider at the next meeting.

Public Comments:

Steve Wolf: Bill Payne does not have a seat on the FAA's Safety Risk Review Committee yet, he is the closest advocate the Airport has, will the Division of Aeronautics be able to make that happen? Jason Licon: That case is currently being made with support from the Aeronautics' board and additional support may be sought from the Airport Commission as well.

Regular Agenda

5. Strategic Plan Adoption Comments from the public and Commissioners were taken into account to draft the final Mission and Vision statement and Strategic Plan.

Commissioner Stooksbury moved to adopt the Strategic Plan and Mission and Vision Statement. The motion, seconded by Commissioner Johnson carried with all the Commissioners present voting in favor thereof.



Public Comments: None

**6. Master Plan
Project Kickoff**

Ryan Hayes and Dan Repchenko from Mead & Hunt provided a presentation on the services they will provide for the Airport's Master Plan update. No formal action was taken by the Commission.

Public Comments:

Bob Hau: I suggest working in parallel on a Business Plan and Strategic Plan with the Master Plan work because without them we're back at where we were four years ago. We're tremendously lacking from where we want to get. I believe the authority of the governance structure needs adjustment because you are still constrained by the two City councils.

Diane Jones: The Commission and the subcommittees worked hard to ensure the Master Plan will work with our extra components such as the Airport Influence Area. Additionally the governance model is already a task of the Strategic Plan and if that is resourced then parallel work can begin, but that requires a lot of outreach and a lot of work to review the different governance models and determine which would work best for this Airport and this region. But there is real commitment from the Subcommittee to look at aviation as well as economic development because this is our shot to ensure these components all come together.

Bill Kennedy: This Airport is a unique operation, it's much bigger than just take offs and landings, we have a Kitty Hawk experience for the Nextgen Airspace control for the Remote Tower, we are setting the standard for the future. We need to show that with the layout of this Airport and have sites to accommodate different entities. This will not be a cookie cutter operation.

Jason Kopp: I disagree with the Chairman we're not going to be like Centennial, we're going to be better than Centennial. There is a lack of focus on land use. There is a lot of application towards transportation in general and all the Nextgen stuff that will drive a lot of use for the parallel runway, and we have a lot of special use applications coming in like UAVs and schools with training and the local traffic driving down Boyd lake. It's exciting to see this plan get kicked off.

The regular agenda order was adjusted to place Business from Members prior to the Executive Session for the land lease proposal.

**8. Business From
Members**

Stooksbury: The three civilian Commission member posts expire next year and with the remote tower and the master plan underway at that time we might want to consider what will the process be and recommend staggering the terms in the future.

Troxell: Xcel demonstrated at Ford Saint Vrain plant with partners Harris Corporation, Phoenix Air, EDM, and the FAA, the first UAV utility beyond line of site for inspection of transmission lines in critical airspace near Denver International Airport. Their waiver included the ability to utilize the power lines for shadowing to protect separation of space from manned aircraft.

Public Comments: None



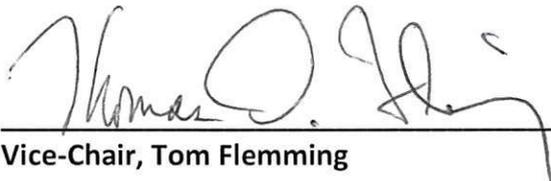
Commissioner Johnson moved that the Northern Colorado Regional Airport Commission recess into executive session for the purpose of discussing a proposed lease of the Airport property by Discovery Air LLC pursuant to section 4e of the Northern Colorado Regional Airport Commission's bylaws to determine a position relative to issues subject to negotiation, to review reports on negotiation progress, status to develop negotiation strategy and to instruct negotiators authorized by C.R.S. §24-6-4024e1 and any applicable provisions of the Northern Colorado Regional Airport charters to receive information or to discuss regarding the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interests as authorized by C.R.S. §24-6-402-4a as needed to discuss matters of attorney client privilege and to receive legal advice from an attorney representing the City on to specifically questions as authorized by C.R.S. §24-6-402-4b and any applicable provisions of the Loveland and Fort Collins City charters. The motion, seconded by Commissioner Stooksbury carried with all the Commissioners present voting in favor thereof. The meeting entered executive session at 5:08 p.m.

7. Land Lease Executive Session
Proposal

The meeting exited executive session at 6:37 p.m.

Adjournment: Meeting adjourned at 6:37 p.m.

Respectfully Submitted,



Vice-Chair, Tom Flemming

