



December 20, 2018 Meeting Minutes

Call to Order: Chair Troxell called the meeting to order at 3:34 p.m.

Roll Call: Chair Troxell, Vice-Chair Fleming, Commissioners Adams, Atteberry, and Johnson. Commissioners Burgener and Stooksbury were absent.

Public Comments:

Bob Hau: CAVU (Clear Above Visibility Unlimited) to Commission.

3:36 Commissioner Burgener arrived

Consent Agenda

The date published on the draft minutes were corrected to reflect they were for November 29, 2018.

Vice-Chair Fleming moved to approve the Consent Agenda. The motion, seconded by Commissioner Adams carried with all the Commissioners present voting in favor thereof.

Consent Agenda None
Follow-up

Public Comments: None

Regular Agenda

5. 2019 Strategic Action Plan The Strategic Plan was updated through many months of public engagement combined with professional assistance and refinement by the PDSC and staff. It was formally adopted by the Airport Commission this year. The approved plan is now taking flight with the creation of a prioritized list of goals and objectives created for the coming year. This is the first step in operationalizing the Strategic Plan, as it will evolve into a formal action/work plan prioritizing objectives and aligning tasks.

Public Comments:

Jim Valentine: Asked if the Commission was interested in EAA events similar to Oshkosh.

6. Airport Commission Appointments

This is a review of the appointments to the Northern Colorado Regional Airport Commission, and terms associated with each. Appointment terms are defined within the current Amended and Restated Intergovernmental Agreement between the Cities of Fort Collins and Loveland for the joint operation of the Airport. Next year the Airport Commission will mark its four-year anniversary, at which time the terms for the Citizen Members will be available for consideration. City Council and City employees do not



have a fixed term.

Public Comments: None

7. Election of Officers

The Airport Commission's Bylaws in Section 6 state that an election or appointment process be held annually for the Chair and Vice Chair positions on the Commission.

Public Comments:

Howard Abraham: Tom brings unique skills to this table, organizationally, summarily, and with his background and Jerry Stooksbury brings some real unique observations as an active pilot, instructor, and avionics business owner. These two Commissioners are very valuable individuals.

Commissioner Johnson moved to nominate Wade Troxell as Chair and Chair Wade Troxell moved to nominated Tom Fleming as Vice-Chair. The motion, seconded by Commissioner Atteberry carried with all the Commissioners present voting in favor thereof.

Amended Motion: motion nominates Wade Troxell as Chair, Tom Fleming as Vice-Chair, and Shawn Battmer as secretary for 2019.

8. 2019 Meeting Schedule

Staff has communicated with Airport Commissioners to create a meeting schedule that will accommodate most members for the upcoming year. The attached 2019 proposed schedule takes into account holidays and the coordination of calendars for City Officials. The proposed meeting schedule format remains similar to the previous year with monthly meetings on the third Thursday of each month with a start time of 3:00. The month of June is scheduled for the fourth Thursday to accommodate scheduling conflicts.

Public Comments:

Steve Wolf: Will the meeting be extended to 2 hours or is it moving to 3:00-4:30. No, the meetings will keep the same 1.5 hour format but the Commission suggests planning for 2 hours with the ability to end early instead.

Commissioner Johnson moved to approve the 2019 meeting dates and times as highlighted in the packet. The motion, seconded by Vice-Chair Fleming carried with all the Commissioners present voting in favor thereof.

7. Business From Members

Adams: The Airport Director's evaluation will go out to Commissioners mid-February following the previous established format and goals and not the new Strategic Plan Goals.

Licon: The land lease for Discovery Air LLC was approved by both City Councils and will be circulated for signatures. Aaron Ehle has filled our Business Development Specialist position.



Atteberry: The Police Training Campus, will be a state of the art facility with shooting ranges (21 lanes), driving track, and classroom space. Tuesday night our City Councils discussed Fort Collins' policy on LEED building standards, which Loveland does not require. We're working through that working with our Energy board and our Finance Committee around that LEED topic. Loveland has been a great partner for this complicated 19.5 million dollar project, it's a project that's not going to be sold off in three years, it's an in perpetuity relationship with both departments. In February Fort Collins will be going out for public finance to issue bonds to fund their share for this project. This project is actively in design phase and will quickly move to construction phase.

Adams: City of Loveland has already set aside their money for this project and are just awaiting Fort Collins' money to join theirs to move onto the construction phase. We're using a construction manager at risk process and hope to get efficiencies both out of later part of design and all of construction; where we have a team approach with both of our cities working together with a contractor and designer.

Troxell: As it relates to both our Cities for the contribution to the Airport budget, the funds will go through the relationship of the police training facility by a lease agreement instead of directly to the Airport. It will be a lease agreement that will show up differently in our budgets. This doesn't mean the Airport is done looking for funding from our communities but it does change the nature of it and allows us to be more strategic and opportunistic in how we think of our two communities as it relates to funding opportunities. A new group, the Drone Hub for Commerce and Innovation for Northern Colorado has been developed, it is currently being led by a Colorado State University perspective. This group include CSU, some private companies, and public entities like Fort Collins.

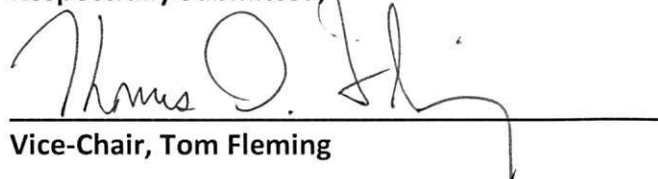
Public Comments:

Steve Wolf: Will other police departments utilizing the police training campus help support our Airport? That's correct, there will be fee schedules for the different types of uses, there will be a revenue producing element for the track, another strategic item built into this project.

Howard Abraham: I heard the comment in perpetuity; do I understand that this is a permanent ground lease for the Airport? No, the FAA land lease limitations do not apply with the police training campus since the two Cities own the Airport property and cannot necessarily lease property from themselves so this is required to be completed through an Intergovernmental Agreement, which will have lease type language that will abide by FAA requirements. The FAA has given a release for aeronautical use for that area based on projected demands, our Master Plan, and many other factors back in 2015 when this project first began.

Adjournment: Meeting adjourned at 4:31 p.m.

Respectfully Submitted,



Vice-Chair, Tom Fleming