

Northern Colorado Regional Airport
Planning and Development Subcommittee
Sub-committee Charter 1/18/2018

Purpose

The Planning and Development Subcommittee (PDSC) has been formed by the Northern Colorado Regional Airport Commission as a subcommittee pursuant to Section 12 of the Commission Bylaws to facilitate strategic planning for the airport and its immediate surroundings. It includes the following major objectives:

- i. To support the development of an updated Strategic Plan and the 2018 Airport Master Plan;
- ii. to provide ongoing support and input on specific plans and proposals for the development of Airport land; and
- iii. to provide input on other business development efforts as appropriate.

The PDSC serves only in an advisory role to the Airport Commission, and may provide recommendations to the Commission as the committee deems appropriate or as requested by the Commission. The PDSC has no authority to take any formal action or to direct the expenditure of funds or resources.

Members

Initial membership of the PDSC will consist of the following individuals:

- Jason Licon, Airport Director (PDSC Chair)
- Sean Keithly, Airport Business Development Specialist
- Tom Fleming, Airport Commission Vice-Chair
- Diane Jones, The Formation Group
- Mike Scholl, City of Loveland Economic Development Manager
- Josh Birks, City of Fort Collins Department of Economic Health Director (TBD)

Membership may change over time; however, it is anticipated that the number of members involved at any given time will remain approximately the same. Other individuals may be asked to take part in the PDSC from time to time in an ad-hoc, advisory role as needed. Formal Commission approval is not required for amended membership.

Because of the breadth of the PDSC's charter, it may be necessary or appropriate to form other subcommittees from time to time to address related topics. If directly related to the purpose of the PDSC, then the PDSC may form the subcommittee and advise the Commission. If the scope is unrelated to or exceeds the PDSC's charter, then the PDSC will submit the proposal to the Commission for consideration and approval as appropriate.

Duration

The duration of the PDSC will be determined by need for support on current and future Airport planning and development projects. However, the Commission, at its sole direction, may dissolve or alter the focus of the PDSC to best serve the Airport's interests.