

MEETING RECORD

Page 1

DATE: 1/3/19
TIME: 3:00 – 4:30 PM
RE: Planning and Development Sub-Committee Meeting
ATTENDEES: Jason Licon, Aaron Ehle, Tom Fleming, Diane Jones, Steve Wolf, and Shawn Battmer

Begin Meeting Record

Agenda Item #1: Meeting Minutes Review

- Unanimously approved, motion: Tom, second: Diane

2) Agenda Item #2: Review of Master Plan Documents from Mead & Hunt

- Highlight items of import for PDSC and Commissioners to note, executive summary for each chapter
- Include potential ideas with influence, i.e. how to generate fees with electronic planes, incorporate UAVs under innovation
- Include items that aren't Airport or Cities' responsibility in CIP, such as PCI rating for 6/24 and adjacent property
- Airport based zoning with a design standard overlay to be pursued (taxiway ratings, suggested higher better use for areas)
- Late summer/end of 2019 open house Master Plan review for public
- City Planners for ground transportation and AIA work will be included and inclusion of regulations for land use (i.e. unincorporated Larimer County) before public outreach with the goal of something to be presented to Fort Collins, Loveland, and Larimer County that can be officially adopted by each jurisdiction
- Glossary with list of terms and acronyms should be included before other jurisdictions are invited to review
- Drafts will be uploaded to website for feedback
- Request to receive information at least a week prior to meeting for review
- Contractor will supply a mailed hardcopy for Diane and electronic versions for everyone else.
- Feb 21 Mead and Hunt's subcontractor for the Air Service Development will present

3) Agenda Item #3: Review of Comments received on Strategic Plan 2019 Goals

- a. This will be further discussion on any comments received on the Strategic Plan 2019 Goals.
 - No comments were received
 - Work plan will be created, possibly in Gantt chart format
 - Items of top priority will be highlighted on previous list, based on ability and resources available

4) Open Discussion

- Special meetings will be scheduled when MP working papers are ready for review with only the review of working papers on the agenda

End Meeting Record