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## May 16, 2019 Meeting Minutes

**Call to Order:** Chair Troxell called the meeting to order at 3:10 p.m.

**Chair Troxell called for a moment of silence for the pilot from the fatal accident yesterday that occurred near the Airport.**

**Roll Call:** Chair Troxell, Vice-Chair Fleming, Commissioners Atteberry, Burgener, Johnson, and Stooksbury were present. Commissioner Adams was absent.

### **Public Comments:**

Howard Abraham: This is an airport, it's for airplanes and pilots who have emergencies will bring their airplanes here. That's why compatible land use is so critical.

James Thompson from Senator Michael Bennet's office: The Denver Metroplex project deadline for comments is June 3<sup>rd</sup>, please flag your comments and concerns for us.

Jeff Jenson: Condolences to the pilot and his family. The Commission should send personal invitations to the County Commissioners for the Master Plan Update open house on the 29<sup>th</sup>.

3:14 Commissioner Adams arrived

### **Consent Agenda**

**Vice-Chair Fleming moved to approve the Consent Agenda. The motion, seconded by Commissioner Johnson carried with all the Commissioners present voting in favor thereof.**

**Consent Agenda** None  
**Follow-up**

**Public Comments:** None

### **Regular Agenda**

**4. Remote Air Traffic Control Tower Project Update** This item is an informational update on the Remote Air Traffic Control Tower Project from Project Manager Bill Payne. The briefing provided information since the last update and facility open house event that took place last October.

### **Public Comments:**

Howard Abraham: Will this work? Bill Payne: The system will work, in five years as technology improves our current system will evolve.

**5. Resolution Recommending that the Cities of Fort Collins and** This project proposes to extend Rockwell Avenue approximately 700' onto the Airport's property providing access to a road that is to be built which will ultimately connect to the North at County Road 30. The total road easement area is approximately 700' long by 80' wide, or just under 1.3



**Loveland** acres, and will be classified as a major collector street in accordance to the City of Loveland's transportation plan. In order to extend Rockwell Avenue onto the Airport property, the land for such right-of-way must be dedicated by the two Cities to the City of Loveland as Rockwell Avenue will be a Loveland owned and maintained street. The two Cities as joint property owners will be required to sign a deed of dedication dedicating such land to the City of Loveland as right-of-way

**Authorize and**

**Execute a Deed of**

**Dedication for**

**Airport Property**

**to Extend**

**Rockwell Avenue**

**3:56 Commissioner Burgener recused himself and exited the room**

**Direction:** The Transportation Department will come to a future meeting to discuss traffic flow into the Airport on the North side from this change and discuss the Transportation Master Plan as well.

**Public Comments:** None

**Commissioner Johnson moved to adopt Resolution R-1-2019 that provides the recommendation to the City Councils to authorize and execute a deed of dedication for Airport property to extend Rockwell Avenue. The motion, seconded by Vice-Chair Troxell carried with all the Commissioners present voting in favor thereof.**

**4:18 Commissioner Burgener returned**

**6. Resolution** Staggered terms were not created initially for the citizen members due to the need for an initial term that would be used to create and establish the newly formed governing body. Currently the first term is nearing an end, and it is being recommended that the Airport Commission consider staggering terms in order to maintain consistency and continuity of leadership necessary for stable Airport policymaking and oversight. The Citizen Members of the Airport Commission total three with two each being appointed by each City and the third being jointly appointed by both Cities.

**recommending**

**that the Fort**

**Collins and**

**Loveland City**

**Councils approve**

**a modification to**

**the terms of the**

**three citizen**

**members of the**

**Northern** After discussion it was agreed that the initial terms will be four years for the joint member, three years for the Fort Collins member, and two years for the Loveland member.

**Colorado Regional**

**Airport**

**Commission**

**Public Comments:** None

**Commissioner Johnson moved to adopt Resolution R-2-2019 to approve a modification to the terms of the three citizen members of the Northern Colorado Regional Airport Commission. The motion, seconded by Commissioner Atteberry carried with all the Commissioners present voting in favor thereof.**



**7. Resolution  
reappointing  
Steve Wolf to The  
Planning and  
Development  
Subcommittee of  
the Northern  
Colorado Regional  
Airport  
Commission**

At the Commission meeting on January 18, 2018, the Commission approved the formation of the Planning and Development Subcommittee ("PDSC") with six initial members. On April 19, 2018, the Commission appointed Steve Wolf as a seventh member of the PDSC for an initial term of one (1) year. His one year appointment will expire in May of 2019, and as Mr. Steve Wolf is the only member of the PDSC with a defined term.

Staff recommends that the Commission reappoint Mr. Steve Wolf as a member of the PDSC to serve at the pleasure of the Commission.

**Public Comments:** None

**Commissioner Johnson moved to adopt Resolution R-3-2019 to reappoint Steve Wolf to the Planning and Development Subcommittee of the Northern Colorado Regional Airport Commission and approve the amended Planning and Development Subcommittee Charter. The motion, seconded by Commissioner Stooksbury carried with all the Commissioners present voting in favor thereof.**

**8. Business From  
Members**

**Licon:** The Master Plan Update Introductory meeting is May 29<sup>th</sup>, 5:30 to 7:30. Invitations have been sent to over 800 individuals and entities including elected officials from both cities and the various planning committees. Also the Commission will host a Dinner on the Tarmac for both councils on June 29<sup>th</sup>.

**Fleming:** A Strategic Plan progress review should be done at the July 18 meeting.

**Troxell:** The Commission completed a tour of the Cheyenne Airport last month; which clearly put our airline terminal needs into context.

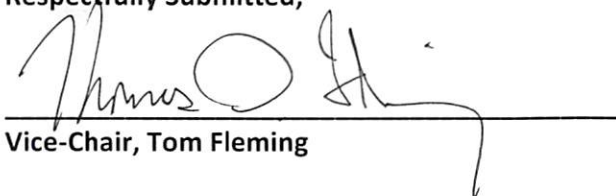
**Adams:** Staff will need to consider location adjustments for our Master Plan in case we are surprised like Cheyenne Airport and end up with 800 citizens instead of 80.

**Public Comments:**

Bob Hau: I highly encourage the Citizen Commissioners to reapply. Martin Lind will be presenting at the next City of Loveland Council meeting on a high level strategic plan.

**Adjournment:** Meeting adjourned at 4:45 p.m.

**Respectfully Submitted,**



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**Vice-Chair, Tom Fleming**