



November 18, 2019 Meeting Minutes

Call to Order: Chair Troxell called the meeting to order at 3:00 p.m.

Roll Call: Chair Troxell, Vice-Chair Fleming, Commissioners Adams, Atteberry, and Johnson were present. Commissioner Atteberry attended via teleconference. Commissioners Burgener and Stooksbury were absent.

Public Comments: None

Consent Agenda

3:01 p.m. Commissioner Stooksbury arrived

Vice-Chair Fleming moved to approve the Consent Agenda. The motion, seconded by Commissioner Adams carried with all the Commissioners present voting in favor thereof.

3:02 p.m. Commissioner Burgener arrived

Consent Agenda None

Follow-up

Public Comments: None

Regular Agenda

5. Remote Tower Project Update This is an informational item providing an update to the Commission on the status of the Remote Air Traffic Control Tower Project. Information to be presented includes the current FAA NextGen project team's latest proposed schedule for testing and project phasing. Additional information pertaining to the Airport staff participation in current and upcoming planning and coordination.

Direction: The Commission requested the minimums and plan phase timelines from the private SAAB Remote Tower Project to be provided at the next meeting to help prepare for possible challenges that might occur with our project's timelines.

3:09 p.m. Commissioner Atteberry disconnected teleconference and arrived in person

Public Comments:

Robert Hau, resident: Commented we should find a ways to get the Remote Tower federally certified without the federal government. Dan Betts, Senator Gardner's office: Has Serco solved the issue on finding controllers to staff the project? Licon: We have been told they have staff available to start; however, we were told that before. Betts: Does it make a difference that



they told you that in October and now the timeline is January? Licon: The big difference is that the contract is coming from the FAA instead of the airport. Currently Serco operates 92 control towers throughout the U.S., which are directly funded by the FAA.

**6. Proposed
Airport
Development &
Land Use
Standards**

The Northern Colorado Regional Airport does not have standards that are associated with land use and design requirements for future development projects. Staff has created a proposed set of standards that captures direction given by the Commission to help create a favorable impression of the Airport and leave visitors with a positive and memorable experience. As the surrounding area continues to grow, public and private investment at the Airport is expected to increase. New general aviation hangars are currently being built and construction is expected to begin on more units in the near future. With all of this opportunity, developing the Airport's property in a responsible and attractive manner will be an increasingly important focus.

Direction: Staff was directed to return with a more robust plan that includes solutions regarding the code requirements for bathrooms, traffic flow from airside and landside, and other costs that may be incurred by developers that are not in line with other like development. A list of all land leases with number of years left was also requested.

Public Comments:

Rob Malloy, City of Loveland Council member: Asked for clarification on the TTF (Through The Fence) Centrepoint business park. Licon: Most of Centrepoint is built out, there are a few empty lots but they are privately owned with future planned use. Don Taranto, local pilot: Agreed with the conversation to link upgrades to the lease to encourage private investment.

Resolution R-14-2019 was not approved.

**7. Business From
Members**

Fleming: We should invite Boutique Air to present us details to enable us to make a decision.

4:34 p.m. Commissioner Stooksbury exited

Licon: If that is the Commission's desire to have them present. However, based on my discussion with Boutique in July they require a subsidy to operate out of any airport, which would need to be provided by an outside entity or the Cities.

Troxell: I would say yes, since this is a learning experience and not necessarily the airline we may go with.

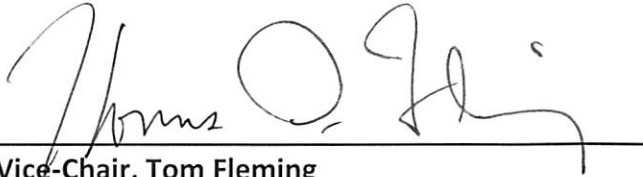
Adams: We should consider during a future Executive session since it would require contract negotiations.



Troxell: Euro CAE that does remote tower ops in Europe will be visiting Fort Collins January 14-16 to have their meeting and they will be touring our Remote Tower. We should plan a technology and drones discussion between the cities to be proactive on the possible impacts.

Adjournment: Meeting adjourned at 4:42 p.m.

Respectfully Submitted,



Vice-Chair, Tom Fleming

