

## MEETING RECORD

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**DATE:** 02/26/2020  
**TIME:** 03:30-05:00 PM  
**RE:** Planning and Development Sub-Committee Meeting  
**ATTENDEES:** Jason Licon, Tom Fleming, Diane Jones (by phone), Bob Middleton, James Hays, Rachel Rodgers, Troy Bliss, Aaron Ehle

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### Begin Meeting Record

#### **Agenda Item #1: Meeting Minutes Review – January 8<sup>th</sup>, 2020**

- **James moved to approve the minutes. The motion, seconded by Tom passed unanimously.**

#### **Agenda Item #2: Discovery Air Stormwater Update**

- Discovery Air has proposed a stormwater drainage plan that would include the creation of a large detention basin west of the development.
- City of Loveland recommended analysis to confirm feasibility and impact on downstream infrastructure.
- The Airport contracted Anderson Consulting Engineers to evaluate the proposed changes and create an amendment to the Airport Drainage Basin Plan.
- Anderson determined that the new detention basin would be able to accommodate developed flows from the development and may reduce downstream infrastructure investment.
  - The creation of a new detention basin would require the relocation of an electrical conduit for the south remote tower mast.
- The Airport has approved plans to accommodate stormwater runoff from the Homestead Hangars and Discovery Air developments, but has not approved accommodating stormwater runoff from the planned Brands West development

#### **Agenda Item #3: 2020 Strategic Work Plan Assignments**

- Leads have been identified for the strategic work plan outcomes.
- The leads should develop plans and work with other PDSC members, Airport/City staff, and other resources to accomplish goals.
- Airport staff will compile relevant materials and provide them to leads.
- Next meeting – Present ideas and action plans on assigned tasks.

#### **Agenda Item #4: Master Plan Status Update**

- CIP modifications have affected Master Plan timelines.
- Mead & Hunt to provide update at April PDSC Meeting.
- Final Public meeting
  - Highlight major parts of the plan and how they benefit the community.
  - Expand scope of meeting beyond Master Plan
    - Generate interest in the Airport and positive impacts associated with it.
    - Incorporate marketing and encourage partnerships.

#### **Agenda Item #5: Customs Update**

- Airport staff will be participating in a conference call with the Denver Assistant Port Director for Customs and Border Protection to obtain more information on facility costs.

- There are an estimated 97 international arrivals based on input from airport-based flight departments

**Agenda Item #5: Open Discussion**

- Runway widening projected for 2024 will require runway closures.
- Commercial ramp expansion in 2021 will increase capacity to accommodate commercial flights.

**End Meeting Record**

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