

MEETING RECORD

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DATE: 02/26/2020
TIME: 03:30-05:00 PM
RE: Planning and Development Sub-Committee Meeting
ATTENDEES: Jason Licon, Tom Fleming, Diane Jones (by phone), Bob Middleton, James Hays, Rachel Rodgers, Troy Bliss, Aaron Ehle

Begin Meeting Record

Agenda Item #1: Meeting Minutes Review – January 8th, 2020

- **James moved to approve the minutes. The motion, seconded by Tom passed unanimously.**

Agenda Item #2: Discovery Air Stormwater Update

- Discovery Air has proposed a stormwater drainage plan that would include the creation of a large detention basin west of the development.
- City of Loveland recommended analysis to confirm feasibility and impact on downstream infrastructure.
- The Airport contracted Anderson Consulting Engineers to evaluate the proposed changes and create an amendment to the Airport Drainage Basin Plan.
- Anderson determined that the new detention basin would be able to accommodate developed flows from the development and may reduce downstream infrastructure investment.
 - The creation of a new detention basin would require the relocation of an electrical conduit for the south remote tower mast.
- The Airport has approved plans to accommodate stormwater runoff from the Homestead Hangars and Discovery Air developments, but has not approved accommodating stormwater runoff from the planned Brands West development

Agenda Item #3: 2020 Strategic Work Plan Assignments

- Leads have been identified for the strategic work plan outcomes.
- The leads should develop plans and work with other PDSC members, Airport/City staff, and other resources to accomplish goals.
- Airport staff will compile relevant materials and provide them to leads.
- Next meeting – Present ideas and action plans on assigned tasks.

Agenda Item #4: Master Plan Status Update

- CIP modifications have affected Master Plan timelines.
- Mead & Hunt to provide update at April PDSC Meeting.
- Final Public meeting
 - Highlight major parts of the plan and how they benefit the community.
 - Expand scope of meeting beyond Master Plan
 - Generate interest in the Airport and positive impacts associated with it.
 - Incorporate marketing and encourage partnerships.

Agenda Item #5: Customs Update

- Airport staff will be participating in a conference call with the Denver Assistant Port Director for Customs and Border Protection to obtain more information on facility costs.

- There are an estimated 97 international arrivals based on input from airport-based flight departments

Agenda Item #5: Open Discussion

- Runway widening projected for 2024 will require runway closures.
- Commercial ramp expansion in 2021 will increase capacity to accommodate commercial flights.

End Meeting Record

DRAFT