



## August 20, 2020 Meeting Minutes

**Call to Order:** Chair Troxell called the meeting to order at 3:32 pm

**Roll Call:** Chair Troxell, Vice-Chair Fleming, Commissioners Atteberry, Overcash, and Stooksbury were present. Commissioner Adams connected at 3:40p.m. Commissioner Burgener was absent. The meeting was held in a virtual format over the Zoom Meeting platform.

**Public Comments:** None

### Consent Agenda

**Vice-Chair Fleming moved to approve the Consent Agenda. The motion, seconded by Commissioner Atteberry carried with all the Commissioners present voting in favor thereof.**

**Pulled Items** None

**Consent Follow up** None

### Regular Agenda

**3:40 p.m. Commissioner Adams connected**

**5. Airport Master Plan Draft Review: Commission Comment & Prepare Recommendations to Councils**

The Master Plan Update effort that began in August of 2018 is nearing its conclusion. The Federal Aviation Administration (FAA) recommends that public use airports update their master plans approximately every 10 years. The Master Plan focuses on the physical development of airport property to meet existing and projected aviation demands. In addition, other factors relating to the Airport and its environs were evaluated, such as surrounding land use, environmental considerations, and infrastructure.

The Master Plan team is requested feedback from the Airport Commission and plans to present the final draft at the September Commission meeting for approval and recommendation to the City Councils for their adoption at a joint meeting which will be scheduled in September or October.

**Public Comments:** None

**6. 2021 Draft Budget and Rates & Fees: Commission Comment & Prepare**

The Intergovernmental Agreement (IGA) between the Cities requires that each City Council approve the Airport budget and appropriate a 50% share supporting Airport operations, maintenance, and capital improvements. The draft 2021 budget was shared in a format consistent with the Airport's monthly financial reports for the Commission's review



**Recommendations  
to Councils**

at this meeting. The final draft will be provided at the next meeting for adoption and recommendation to each City Council.

**Public Comments:** None

**7. Business From  
Members**

**Stooksbury:** To pick up on what is going on in Cheyenne, how do we organize ourselves to see what opportunities might present, that can be leveraged into long term gains and really land it at FNL.

**Troxell:** Our city council has a futures committee to investigate topics not on our agenda.

**Fleming:** If the focus is on the potential spillover from Cheyenne's multibillion planned renovation of their missile silos, then the first step will be to get a better handle on exactly what is planned and when.

**Stooksbury:** Cheyenne is just an example and I wonder about having a separate entity or charter that focuses on recruiting businesses and supporting existing businesses to fully realize the Airport as an economic driver.

**Troxell:** We need a community focus on what economic development means around the airport and getting stakeholders involved. We don't need to figure it out now, but I think we need to keep the conversation going.

**Direction:** None

**Public Comments:** None





















**Adjournment:** Meeting adjourned at 5:07 p.m.

**Respectfully Submitted,**



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**Vice-Chair, Tom Fleming**

-  Shawn Battmer (Host, me)
-  Aaron Ehle (Co-host)
-  Jason Licon, Airport Director (Co-host)
-  Ryan Hayes (Co-host)
-  Chair - Wade Troxell
-  ARFF Lady
-  Commissioner - Darin Atteberry
-  Commissioner - Don Overcash
-  Commissioner Jerry Stooksbury
-  Commissioner Steve Adams
-  Diane Jones
-  Francis Robbins
-  Laurie Stirman
-  Lt. Pyle
-  scott
-  Vice-Chair - Tom Fleming
-  13038107844
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-  19702220723
-  Mick Krantz