

RESOLUTION #R-03-2020

A RESOLUTION APPROVING A POLICY FOR AGENDA ITEMS TO BE PRESENTED BY THE PUBLIC TO THE NORTHERN COLORADO REGIONAL AIRPORT COMMISSION

WHEREAS, the Northern Colorado Regional Airport Commission (“Commission”) was established by the City of Loveland and the City of Fort Collins pursuant to that certain Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport dated January 22, 2015 (“2015 IGA”), to effectuate changes to the governance structure and pursue development of the Fort Collins-Loveland Airport (now known as the Northern Colorado Regional Airport) as a regional airport. The 2015 IGA was amended in 2016 and 2019; and

WHEREAS, the Commission holds regular meetings that are open to the public and at which members of the public have requested to present items for Commission consideration; and

WHEREAS, the Commission does not currently have a policy that establishes a process for the submission of items for presentation to the Commission by the public, such as a required deadline for submission; and

WHEREAS, a Commission agenda review meeting is held approximately two weeks prior to each regular Commission meeting, and is attended by the Airport Director, Commission Chair, Commission Vice-Chair, and legal counsel to the Commission. The purpose of the agenda review meeting is to review the proposed agenda for the next upcoming Commission meeting and finalize all agenda items to be presented; and

WHEREAS, in order to facilitate Commission meetings, Airport staff recommend that the Commission adopt a policy that would require a member of the public to submit the proposed agenda item and final presentation materials to Airport staff for review and approval at the Commission agenda review meeting. Only items approved will be permitted to be presented, and the presenter must comply with the time allotted to the item; and

WHEREAS, this policy does not restrict a member of the public from making public comment; however, no materials may be presented at the Commission meeting without complying with the policy described above; and

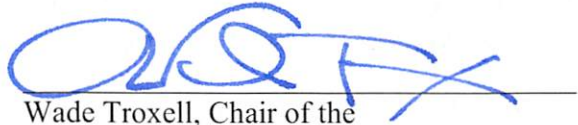
WHEREAS, the Commission desires to adopt the policy described above for agenda items to be presented to the Commission by members of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHERN COLORADO REGIONAL AIRPORT COMMISSION:

Section 1. That the proposed agenda policy as presented is hereby approved and adopted.

Section 2. That this Resolution shall be effective as of the date and time of its adoption.

ADOPTED this 12th day of March, 2020.




Wade Troxell, Chair of the
Northern Colorado Regional Airport Commission

ATTEST:


Secretary

APPROVED AS TO FORM:


Assistant City Attorney