

MEETING RECORD

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DATE: 02/24/2021

TIME: 3:30-5:00 PM

RE: Planning and Development Subcommittee Meeting

ATTENDEES: Tom Fleming, Diane Jones, Troy Bliss, Jason Licon, Aaron Ehle, Josh Birks, James Hays, Paul Sizemore

Begin Meeting Record 02/24/2021

Agenda Item #1: Meeting Minutes Review, January 13th

- Diane suggested the addition to the following sentence (addition in red):
The Master Plan is mostly funded by the FAA and focuses on meeting aeronautical demand **and the associated capital projects.**
- **Tom moved to approve the minutes with Diane's suggested addition. The motion, seconded by James passed unanimously.**

Agenda Item #2: StratOp Preparation

- The lease consideration for 5271 Beechcraft St that was postponed at the last meeting will be revisited at 3:30 on Saturday. There is a possibility of an executive session if necessary.
 - The FNL Pilots Association would like to provide comment in support of the hangar proposal.
 - This is a small infill project and it's unlikely that any decisions made in the StratOp will affect it.
 - The developer patiently waited until the land use and design standards were adopted and this project complies with the standards.
 - We need to be able to provide consistent, reliable information to developers so they know what the expectations are to build at the Airport.
 - **Josh moved to reaffirm the PDSC's recommendation. The motion, seconded by Tom passed unanimously.**
- The StratOp meeting will be viewable to the public, but there is not public comment period. We will be using the same Zoom format that Loveland uses for City Council meetings.
- Jason has shared the strategic plan, PDSC work plans, core issues, and priorities with Stacey.
- The StratOp should provide a good opportunity to assess the roles, responsibilities, and priorities of the PDSC and to discuss how success will be measured.
- We want to focus on refining the mission and vision of the existing strategic plan, not completely starting over.
- The next design charrette for the terminal project will be March 11th. Staff just received a summary of the second charrette which will be sent out to PDSC members.
- There are several near-term priorities that are important to long-term success – testing and certification of the remote tower, re-establishing commercial air service, and design of the new terminal.
- One of the challenges that the Airport is facing is limited staffing and resources. Staff is often focused on day-to-day operations, which makes it difficult to devote sufficient time to the longer-range economic development goals that the Airport Commission has.

- Jason and Tom are working on a staffing plan to support the growth and increased activity that we are expecting. More resources are needed from the Cities to shape the development of the area surrounding the Airport.
- Is the goal of the Airport to be run like a self-sustaining business or is the goal to provide the public with a higher level of service which would likely require non-self-generated funding sources (outside of federal and state grants)?
- Until we have a cohesive vision for the region, Airport Influence Area (AIA), and Airport and buy-in from stakeholders, branding and marketing will be challenging and not fully effective.
- At the last Airport Commission meeting, it was suggested that we may want to look at altering the administrative support and emergency response roles of the Cities as the Airport evolves. The responsibilities have changed throughout the years, with Loveland currently providing most of the support, but also receiving greater financial benefit due to the Airport being located within its city limits. There will always be complexity with a two-city ownership model and it is important for the Cities to find ways to share responsibilities and benefits.

Agenda Item #3: Open Discussion

- The Airport has partnered with United Airlines and Landline to offer convenient travel to and from Denver International Airport (DEN). Four bus arrivals and departures, which operate like connecting flights, will service the Airport daily starting in April. The official announcement will be made on Friday.
 - This will be a major step in the Airport's goal of becoming a multi-modal transportation hub.
 - The buses will have an assigned gate at DEN, which will allow for convenient transfer of luggage and passengers from bus to plane and vice versa.
 - The Airport's identifier, FNL, will be integrated into the global distribution system for airline ticketing and be searchable on all travel booking platforms. This will generate data that the Airport will be able to use for marketing to other airlines.
 - We are exploring ways to market the service and raise awareness about the FNL identifier.
 - We are working with the FAA to get the bus passengers counted as enplanements, which would allow the Airport to qualify for more FAA entitlement funding.
 - Regarding the StratOp, this is evidence that we are on the right path and we need some patience and commitment to staying the course. The StratOp will provide an opportunity to hone our strategy, but we shouldn't drastically change what we are doing.

End Meeting Record