

MEETING RECORD

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DATE: 07/24/2019
TIME: 03:30-05:30 PM
RE: Planning and Development Sub-Committee Meeting
ATTENDEES: Tom Fleming, Josh Birks, Aaron Ehle, Diane Jones, Mike Scholl, Shawn Battmer, Ryan Hayes & Collin (Mead & Hunt)

Begin Meeting Record

Agenda Item #1: Meeting Minutes Review

- June 26th
Tom moved to approve the minutes for both meetings. The motion, seconded by Diane passed unanimously.

Agenda Item #2: Master Plan Alternatives Analysis Draft Review

- We need to decide if land use/design standards will be tied to Master Plan or if it will be a stand-alone document. It is important to have standards that can be easily amended.
- Preferred alternatives will be combined to create a conceptual design plan that will be presented to September 19th Commission meeting.
 - A thorough executive summary will be important for communicating key points.
- Public Open house planned for September. Do we want to pick preferred alternatives prior to public meeting or present all alternatives?
- Include alternative for west landside development that doesn't reserve space for a parallel runway. This would free up approx. 108 acres for development.
 - Make the FAA definitions for aeronautical land use (runway & taxiway access) vs non-aeronautical land use clear.
- Master Plan must accommodate ALL forecasted aviation demand for the next 20 years and any remaining land may be considered for non-aeronautical use.
- Terminal facilities and ramp space for aircraft parking are important to airlines.
- Landside Alternatives - Square footage comparisons for identified uses would be helpful.
- Terminal Alternatives – Square footage and cost estimate comparisons would be helpful.

Agenda Item #3: Homestead Draft Lease Review

- Lease Terms were negotiated between Director Licon and Business Aviation Group.
- Lease rates are negotiated based on total leasehold area, total hangar area, and overall level of investment.
- In the future it would be useful provide comparisons to existing leases.
- **Josh moved to recommend the negotiated lease terms to the Airport Commission. The motion, seconded by Tom passed unanimously.**

Agenda Item #4: Development Design and Land Use Standards Draft Review

- Meeting went over allotted time so this item has been postponed until the August meeting.

End Meeting Record