

DATE: 2/23/2022
TIME: 3:32-5:08 PM
RE: Planning and Development Subcommittee Meeting (PDSC)
ATTENDEES: Tom Fleming, Jason Licon, Aaron Ehle, Josh Birks, Scott Schorling, Diane Jones, Troy Bliss

Begin Meeting Record 2/23/2022

Agenda Item #1: Meeting Minutes – January 26, 2022

- Tom noted that we need to track action items and unresolved topics from previous meetings and include them on agendas for future meetings.
 - Development plan for the west side of the Airport.
 - Fort Collins-Loveland Water District water line easement and benefits for the Airport
 - Customs facility
- **Diane moved to approve the minutes. The motion, seconded by Troy, passed unanimously.**

Agenda Item #2: 2022 Strategic Work Plan

- The Airport Commission has decided to postpone the half-day StratOp session until later in the year, with a focus on 2023.
- The Planning and Development Subcommittee (PDSC) has been tasked with creating a realistic strategic work plan for the remainder of 2022 to present to the Commission at the April 21st meeting.
 - We need to make sure we have the resources to achieve what is contained in the plan.
 - We need to identify how the PDSC, Airport Commission, Airport staff, City staff, etc. will be involved in implementing the plan.
 - The plan should focus on the most important issues/projects facing the Airport right now and include objectives, action steps, responsibilities, and success metrics.
 - The remote tower is a high-importance item, but the testing and certification process is dependent on the FAA, with the Airport playing a supporting role.
 - Terminal design and funding is a top priority.
 - City of Loveland Development Review Team is experiencing staffing challenges and longer than normal review times. Close coordination on submittals for the terminal will be important.
 - Communicating important deadlines/milestones will help the Development Review Team know what to expect and how plan accordingly.
 - Supply chain disruptions will complicate the procurement of materials for the project.
 - The current estimated funding gap for the full buildout including road and parking lot infrastructure is around \$7 million
 - A philanthropy feasibility study is currently being conducted.
 - The Bipartisan Infrastructure Bill will provide some funding, but exact amount is unknown.
 - We are in the queue for a loan from the State Infrastructure Bank if needed.

- Alternates for the road and parking lot infrastructure have been identified to allow for flexibility and phased buildout if full funding is not available.
- Supporting and growing commercial air service is an important focus.
 - Airport staff is working with local tourism entities and Avelo to market Northern Colorado as destination to people who live in the Los Angeles and Las Vegas areas.
 - Advertising on/in busses and bus stops may be an opportunity.
- A staffing plan that considers day-to-day workloads, but also accounts for the amount of time and effort that will be necessary to achieve identified goals is critical.
 - The Airport is working with City of Loveland HR and a consultant to create an updated plan that will address current and future staffing needs.
- The potential redevelopment of the old T-hangars and the construction of new hangars are important items that we are currently working on and will require significant attention in 2022.
- A plan to replace the existing fuel farm with a more modern facility that can accommodate two FBOs should be included in the plan
- A development plan for the west side of the Airport has been discussed recently and could be included in the plan.
- A marketing and communications plan will be necessary to achieve many of the identified goals.
- Jason, Tom, and Diane will work to refine what we have already created and present a draft to the PDSC at the March meeting.

Agenda Item #3: ARPA Funding Project: Technology and Transportation Innovation Campus

- The State of Colorado is working to distribute approximately \$1.5 billion of funding that has not already been allocated from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, a part of the American Rescue Plan (ARPA)
 - Governor Polis has identified 4 priority areas to apply the funding to:
 - Affordable Housing
 - Behavioral & mental health
 - Workforce development
 - Economic recovery
 - Funding would be distributed via a grant process after approval by the State Legislature
 - Larimer County has been working with staff from Cities, school districts, and the Airport to identify brick and mortar projects that the funding could be applied to.
 - A technology and transportation innovation campus has been identified as one of these potential projects.
 - Aviation and aerospace are closely tied to workforce development and economic recovery, making the Airport an ideal location for the campus.
 - We have proposed a \$39 million ask for this funding.
 - \$10 million to be applied to the terminal project
 - \$29 million new facility that would create aviation training programs with participation from the school districts and Aims Community College
 - The concept would be to create certification programs in airframe, engine, avionics, and remote air traffic control

- Governor Polis will be touring Larimer County in March and the Airport may be included on the tour to highlight this potential project.
- We should take a big-tent approach and explore cooperation with other entities such as Colorado State University and Front Range Community College.
- There may be an opportunity to partner local school districts, colleges, and universities on high-tech training facilities that would be too costly for individual entities to take on themselves.
- The secondary education technology/vocational programs that the school districts already have and are working to create could feed into this post-secondary program.
- As we learn more, we can put together a team to pursue this initiative.

End Meeting Record