

**DATE:** 10/12/2022  
**TIME:** 3:33-4:47 PM  
**RE:** Planning and Development Subcommittee Meeting (PDSC)  
**ATTENDEES:** Tom Fleming, Jason Licon, Aaron Ehle, James Hays, Scott Schorling, SeonAh Kendall, Troy Bliss

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**Begin Meeting Record 10/12/2022**

**Agenda Item #1: 2023-2027 Airport Capital Improvement Plan (ACIP)**

- The Airport Capital Improvement Plan is a critical planning tool that is used to define the Airport's prioritized list of projects that require funding from federal or state resources for the next five years.
  - The ACIP is updated annually and is tied to the Master Plan.
  - The ACIP identifies how Airport assets will be maintained and how new projects are anticipated be funded.
  - To provide a more complete understanding, we included some projects that will be 100% locally funded and projects that may be funded by special or unique resources in this year's plan.
    - The amount of local funding shown in the plan is likely higher than what will be available.
  - The ACIP is coordinated with the FAA and State. Although funding is programed in advance, there is no guarantee that the funding will be available. Sometimes projects have to be pushed out into future years.
  - The two major projects in the 5-year window are the new airline terminal and widening of the runway 15/33.
    - The Technology and Transportation Hub is another potential major project, but is reliant on American Rescue Plan Act (ARPA) and Aims Community College funding.
  - The plan includes several pavement maintenance and rehabilitation projects.
  - Plans are being made to construct a new fuel farm with more capacity in 2025.
  - More robust land use and business development planning can help us to understand additional capital needs that aren't included in this plan.
    - The primary function of the Airport is to support aeronautical uses, but there may be areas where non-aeronautical uses make sense. Specific types of infrastructure will be needed to support different uses.
  - Guiding principles for justification/prioritization of projects
    - Increasing usage and the maximizing the overall benefit of the Airport to the community
    - Achieving the greatest economic and social benefits to the community.

- Reducing/better managing Airport operating costs
- Enhancing revenues and opportunities
  - Obtaining and leveraging outside funding, including private investment
  - Safe and effective Airport operations
  - Stewardship of the environment
- The ACIP will be presented to the Airport Commission at the October 20<sup>th</sup> meeting for feedback and potential approval.
- It was recommended to put more context into the presentation to provide rationale behind the purpose of the ACIP and the key projects that we are focused on achieving.

**End Meeting Record**

DRAFT