

**DATE:** 7/26/2023  
**TIME:** 3:30 – 5:08 PM  
**RE:** Planning and Development Subcommittee Meeting (PDSC)  
**ATTENDEES:** Tom Fleming, Diane Jones, Troy Bliss, Josh Birks, James Hays, Scott Schorling, Aaron Ehle, Dave Ruppel, Kate Morgan, Rick Turley

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### **Begin Meeting Record 7/26/2023**

#### **Agenda Item #1: Introductions**

- Members of the PDSC and Airport staff introduced themselves, including Dave Ruppel (Interim Airport Director) and Kate Morgan (Airport Executive Assistant)

#### **Agenda Item #2: Updates**

- Terminal construction has commenced. It is anticipated that the construction period will last 14 months, and the facility will open next fall.
- The AeroFNL hangars are under construction and approximately halfway complete.
- Staff received one response to the RFP for the lot on Beechcraft and it is now under lease.
- The Water District Easement between Fort Collins and Loveland will likely go to the Commission and both City Councils this fall.
- The remote tower project is moving forward since the new equipment has been approved. The equipment will likely be installed in the next couple months. There is also a system design approval process through the FAA which is expected to be completed at the end of October. After that, the certification process can continue towards the remote tower operating as the primary tower.
- The Cities contracted Dan Reimer and Associates to conduct a study with different governance models and providing that information to the Commission and City Council. He has begun gathering information and Staff will participate in a team meeting in the coming weeks. Depending on the contract, the attorney(s) and/or staff will communicate information to the Commission and members of the public.
- Grant funding for the design of the runway widening project has been secured and the contract has been executed. The initial design meeting is scheduled for next week and design is expected to be complete this year.

#### **Agenda Item #3: T-Hangar Plan**

- The A and B hangars are now completely vacated and will be demolished. At the Commission's direction, necessary repairs will be made to the C hangars.
  - Tenants from the A and B hangars either moved to a C hangar or decided to relocate to a different airport.

- Safety and liability concerns have been addressed with Chubb.
- The timeline for shovel-ready land and process for future development of general aviation hangars in accordance with the Master Plan is still being determined.

### **Agenda Item #4: PDSC Membership**

- No member of the Airport Commission currently sits on the PDSC. Members of the PDSC advocated to have a Commission member sit on the PDSC, and also to establish a clear division of roles.

### **Agenda Item #5: Open Discussion**

- None presented.

**End Meeting Record**