Meeting Minutes for August 17, 2023

CALL TO ORDER   Chair Overcash called the meeting to order at 3:32 p.m.

ROLL CALL   Chair Overcash, Commissioners Adams, Arndt, Burgener, DiMartino, Stooksbury, and Williams were present.

PUBLIC COMMENT   Kelly Freeland, Owner of The Flying School, expressed concern about the closure of Runway 6-24 due to an air traffic control line-of-sight issue associated with the construction of the new terminal and requested that the construction trailer be moved so the runway could be reopened. Interim Director, Dave Ruppel, explained that moving the trailer would only be a short-term solution, as the view of the eastern end of the runway would be blocked from the mobile tower when vertical construction begins. He also explained that the line-of-sight issue will be resolved once traffic is being controlled from the remote tower and that the Airport was coordination with the FAA on options for re-opening the runway. Commissioner Stooksbury and Chair Overcash requested follow-up on this item at the next meeting.

3:52 p.m. Chair Overcash exited the room.
3:53 p.m. Chair Overcash entered the room, appointed Commissioner Adams to act as Chair for the remainder of the meeting and exited the room.

CONSENT AGENDA

Commissioner Stooksbury moved to approve Consent Agenda. The motion, seconded by Commissioner Arndt, carried with all Commissioners present voting in favor thereof.

Pulled Items: None
Consent Follow up: None
Public Comments: None

MONTHLY REPORT   Staff is preparing the RFP for repairs to the C hangars.
The Remote Tower system developer is moving forward with work to recertify the system. Staff is working with the FAA and SERCO to determine if it is possible to add a STARS Radar repeater in the mobile air traffic control tower.
Construction continues on-track for the terminal project.
The snow broom donation from Idaho must be approved by the Loveland City Council. This item is schedule for September 5th.

REGULAR AGENDA

11. Landline Contract Amendment

Aaron Ehle, Airport Planning and Development Specialist, presented this item in accordance with the staff report.

When Landline's agreement was negotiated in 2021, secure-to-secure operations were anticipated to begin within months. Although Landline, United Airlines, Airport staff have worked together to make this model a reality, it has still not been approved and Landline is currently operating more like a traditional shuttle service. To provide assistance during this time, the Airport, has provided two six-month fee waivers to Landline.

Due to the disparity between Landline's agreement and Groome's agreement, the disparity between Landline's rates at Denver international Airport and FNL, and the negative impact the terminal construction is having on Landline's operations, staff have negotiated new terms through 2024.

The amended terms are: $12 per departure to DIA for the first 8 departures and $10 per departure for any departures beyond 8 per day to DIA. In 2025 or when Landline begins offering secure-to-secure service, whichever happens soonest, the original rates will resume.

Commissioner Stooksbury moved to amend the Landline contract. The motion, seconded by Commissioner DiMartino, carried with all Commissioners present voting in favor thereof.

12. PDSC Membership

Aaron Ehle, Airport Planning and Development Specialist, presented this item for discussion:

Commissioners expressed that they would like to see amendments to the PDSC charter which clearly outline membership and terms.

Staff requested direction on how to proceed with development proposals. The Commission directed staff to finish work on the land use plan and to present options for the development review and approval process at the October meeting.

At the direction of the Commissioners, Acting Chair Adams requested that agenda item 13 be continued to the next September meeting due to time constraints.

11. Business from Members

None

ADJOURNMENT

Commissioner Adams adjourned the meeting at 5:02 p.m.

Respectfully Submitted,

Commission Chair, Don Overcash