

AOA BADGE TRAINING



Important Changes

Due to Commercial Services returning **TSA will be increasing their presence and enforcement of 49 CRF 1542 regulations.**

What does that mean for you?

1. Badges must be displayed at all time within the AOA. (Outer most garment and above the waist)
2. We rely on you to create a secure culture. Meaning, you uphold the Challenge Policy as agreed upon when signing the badge receipt agreement. The Challenge Policy is to politely ask a person within AOA to see their badge if not displayed. See pg. 17 for details.
3. Field tests will be conducted by Airport Staff and TSA. Failing a challenge or display Badge during a field test will result in one of three actions listed below.
 - **Strike 1: Verbal and/or written warning.**
 - **Strike 2: Monetary fine.**
 - **Strike 3: Revoke of badge and Airport access.**

Section 1:

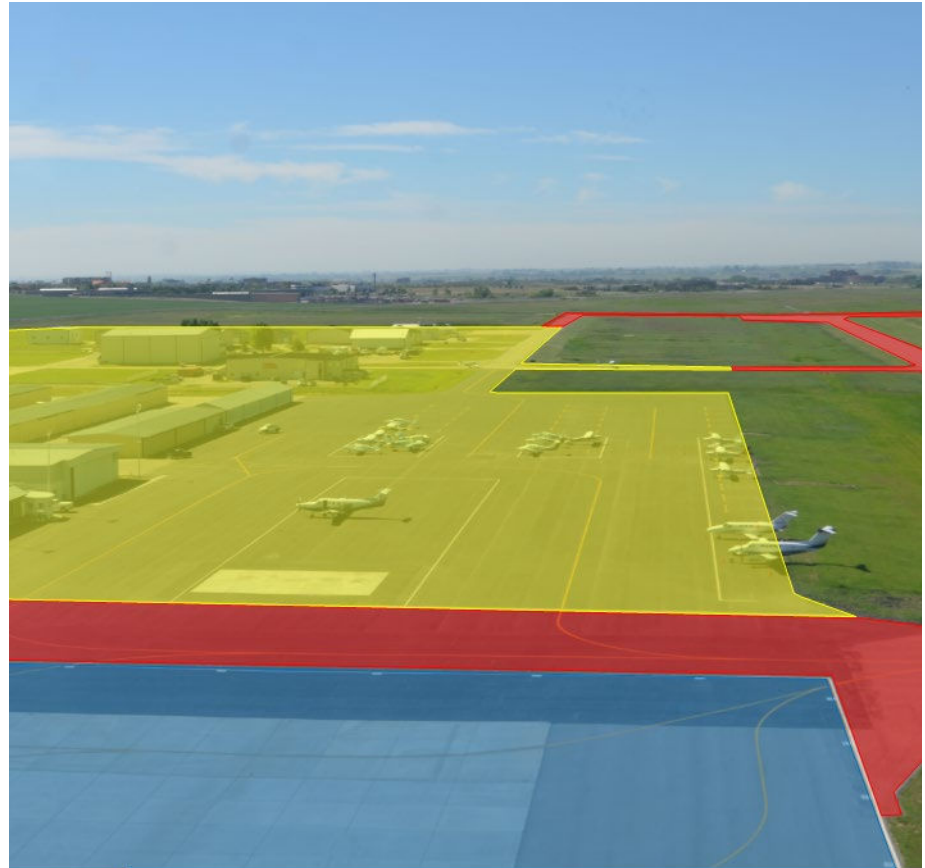
Airport Areas

AT THE END OF THIS SECTION YOU WILL BE ABLE TO:

- IDENTIFY THREE SECURITY AREAS OF THE NORTHERN COLORADO REGIONAL AIRPORT
- IDENTIFY WHERE YOUR BADGE ENABLES YOU TO GO.

3 Airport Areas

- The Airport is divided into the Secured Identification Display Area (SIDA) and the Air Operations Area (AOA) which has two parts, Movement and Non-Movement.
- **Secure Identification Display Area (SIDA)**
- **Non-Movement Area**
- **Movement Area**



Non-Movement Air Operations Area

The Non-Movement Air Operations Area includes part of Taxiway D B, apron (ramp), and hangar areas not under air traffic control.

Authorized Badges

- Black – AOA
- Purple – Secured

The boundary for Non-Movement Air Operations Area badge holders is marked with double white lines as shown below.



Movement Air Operations Area

The Movement Air Operations Area includes all runways and taxiways used by aircraft and subject to Air Traffic Control.

The FAA mandates that Northern Colorado Regional Airport (FNL) train all operators in the FNL Movement Area Drivers Training. If you have an operational need to drive in the movement area, contact FNL airport.



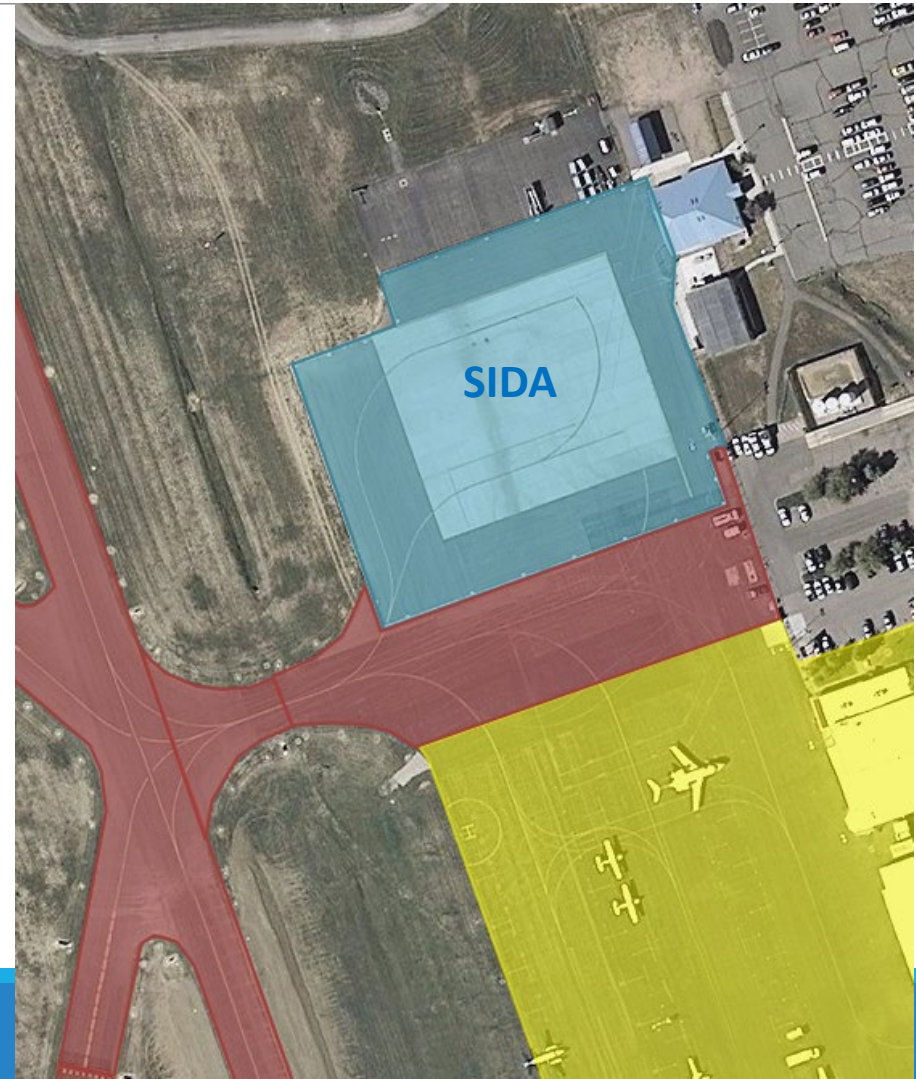
Security Identification Display Area (SIDA)

The SIDA is where commercial carrier aircraft operations take place except take-off, landing and taxiing operations.

This area is located on the north most part of the ramp area. It is surrounded by a wide **RED line** with White “SIDA” painted atop

Authorized Badges

- Purple- Secured



Air Operations Area (AOA) Badge Authority

- AOA badges have **Black** backgrounds.
- SIDA badges with **Purple** backgrounds are accepted in the AOA.
- AOA badges are *NOT* authorized on the Commercial Ramp/SIDA.
- Northern Colorado Regional Airport (FNL) AOA Badge holders are authorized to access and operate ground vehicles on the General Aviation Ramp and Hangar areas.
- All Persons within the FNL AOA must have their own badge unless being escorted by an authorized badge holder.
- Persons with an AOA FNL badge are only permitted to escort up to seven non-badged individuals within the AOA.
- TSA requires you display the badge on the outermost garment above the waist whenever within the AOA.

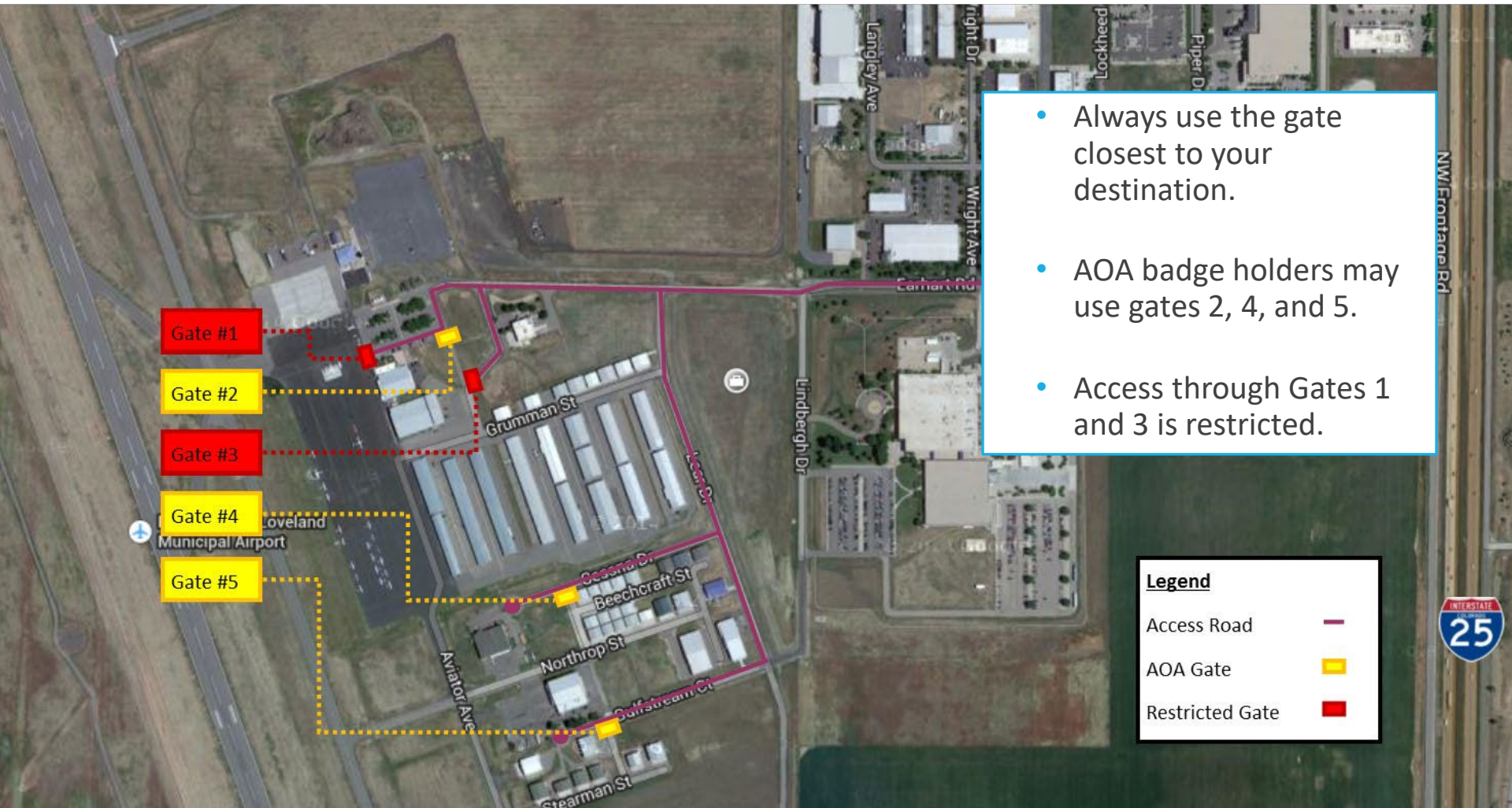
Section 2:

Using Access points

AT THE END OF THIS SECTION YOU WILL BE ABLE TO:

- IDENTIFY HOW TO USE THE LIFT GATES
- IDENTIFY RULES AT ALL ACCESS POINTS

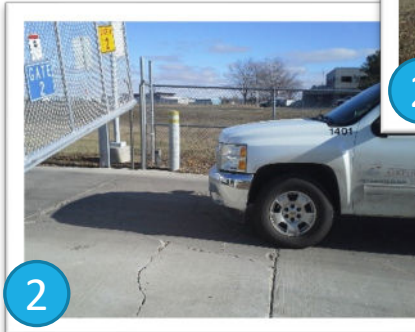
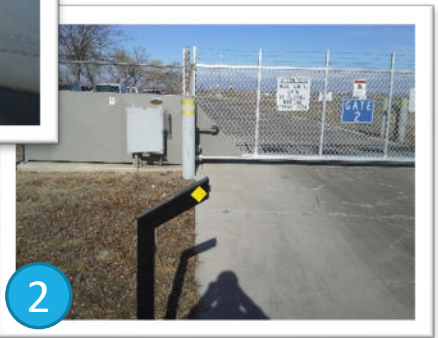
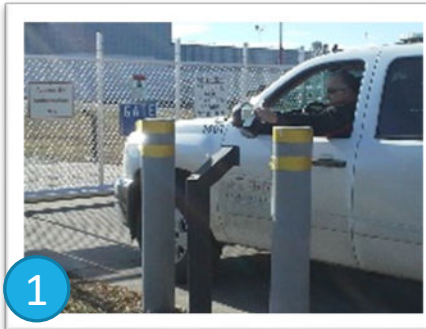
Vehicle Access Gates Map



Vehicle Access Gates

Gate access is controlled using an electronic badging system.

1. To open a gate, bring your badge close to the card reader as shown to the right.
2. To exit, move your car close to the gate and a sensor in the pavement will open the gate. Or use the push button.
3. After pulling through the gate, **ALWAYS** wait until the gate is fully closed before continuing. If you are exiting the Non-Movement area and another vehicle follows you out, last vehicle is responsible for waiting until the gate is closed.



Access Point Procedures

- Use the gate closest to your destination and travel with purpose. Wandering on airport is not permitted.
- Always Stop and Wait for the gate to **fully** close before proceeding.
- If the gate is closing when you arrive, wait until it is fully closed before scanning your badge. This allows the person ahead of you to clearly see you do have a valid ID badge.
 - The reason for this is a badge may be deactivated for an individual, where their access badge will still appear valid, however they will not be able to gain access through the gate.
- Challenge any person/vehicle following you through an access point into the AOA.
- If they do not comply with your request to leave the AOA, report the incident to 911 ***immediately***.



Buildings with Security Perimeter Access

- Unless specified in the Airport Security Plan (ASP), **Hangars are “inside the AOA”**.
- Only individuals possessing an unexpired FNL AOA ID badge are allowed within the AOA unescorted, that includes within the hangar.
- Hangar owners are accountable under 49 CFR 1542.203 to keep their doors with public area access secured against unauthorized entry.
- When not in use, street side hangar doors are to be closed and locked.
- Open/unlocked doors must be attended continuously by a badge holder ready to immediately challenge or report unauthorized entry.
- Failure to comply with these standards may result in additional rules and TSA oversight for all badge holders or elimination of the public access point.

Section 3:

Rules and Procedures

AT THE END OF THIS SECTION YOU WILL BE ABLE TO:

- IDENTIFY WHICH VEHICLE HAS THE RIGHT OF WAY
- IDENTIFY WHEN YOU MUST CHALLENGE AN INDIVIDUAL
- IDENTIFY WHERE GROUND VEHICLES SHOULD BE PARKED

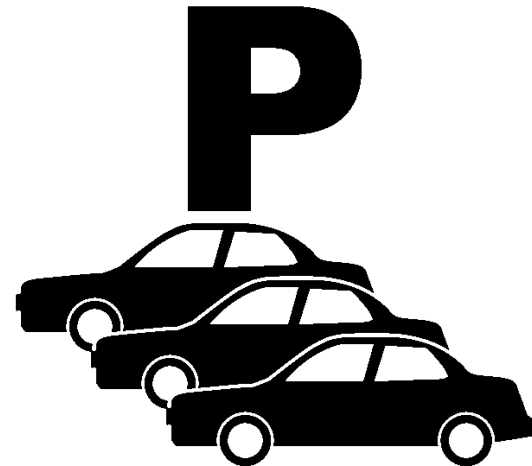
Vehicle Operation

- Always give Right of Way to moving aircraft, emergency vehicles, and pedestrians.
- AOA Badge holders have authorized access onto the GA Ramp and hangar areas.
- Individuals operating vehicles are limited to the GA Ramp and Hangar areas and must have a current valid drivers license and insurance.
- Vehicles are limited to road legal passenger cars, trucks, motorcycles or bicycles.



Parking Rules

- Short term parking (<8 hours) around hangars must be out of aircraft travel path.
- Long term parking (>8 hours) vehicles are to be parked inside hangars or in the FBO parking lot.
- During and immediately following a snow event, all cars must be parked in hangars or the FBO parking to allow for unrestricted snow plow movement.
- Vehicles are not allowed to be unattended on the ramp.
- No parking on grass.



Badge Display and Challenge

- All FNL AOA Badge holders **must visibly display badge** on your outermost garment above the waist.
- Any person not displaying a valid FNL ID badge **must be challenged**.
- Challenge means asking to see their badge (in a polite way).
- If any person refuses to display badge and leave the AOA, notify Law Enforcement ***Immediately***.
- If you are not comfortable challenging at any point, notify Law Enforcement ***Immediately***.
- Be aware of your surroundings. If you see something suspicious, contact Loveland Police Department at 911.



Section 4: Compliance With Rules

AT THE END OF THIS SECTION YOU WILL BE ABLE TO:

- IDENTIFY CONSEQUENCES FOR NON-COMPLIANCE
- IDENTIFY NOTIFICATION PROCEDURES

Non Compliance

- Unescorted access is a privilege which can be revoked for failure to comply.
- Failure to comply with these rules and procedures may result in Verbal correction or Retraining for a minor or first offence.
- Repeated or significant infractions will result in penalty fines up to \$100 per occurrence, suspended gate access and/or Revoked ID badge.
- Revoked ID badge and Gate access are effective immediately and written notification will be sent to the address provided on your badge application.
- Badge compliance decisions may be appealed to Airport Director.

