



Meeting Minutes for November 16, 2023

- CALL TO ORDER** Vice Chair Arndt called the meeting to order at 3:37 p.m.
- ROLL CALL** Vice Chair Arndt and Commissioners Adams, Burgener, DiMartino, Stooksbury, and Williams were all present.
- PUBLIC COMMENT** Scott Holst requested that meetings be recorded and posted publicly.
- Rick Turley recommended that planning stages begin for the development of replacement hangars after the C-hangars are expected to be demolished in five years.
- At the request of Acting Chair Arndt, staff will explore the possibility of posting future meeting recordings for the public and future hangar development will be addressed as part of the Land Use presentation at the next Commission meeting.

CONSENT AGENDA

Commissioner Stooksbury moved to approve the Consent Agenda. The motion, seconded by Commissioner Adams, carried with all Commissioners present voting in favor thereof.

Pulled Items: None
Consent Follow up: None
Public Comments: None

- AIRPORT DIRECTOR'S REPORT HIGHLIGHTS**
- The C-hangar repair work has been contracted out to Iron Fly Steel Fabrication and is expected to be completed in January. The environmental study for A and B hangar demolition is ongoing.
- Remote Tower updates will be provided as part of agenda item #6.
- Terminal construction is on track with steel erection scheduled to begin at the end of December.

REGULAR AGENDA

- 6. Remote Tower Update**
- Dave Ulane and Bill Payne representing CDOT Division of Aeronautics and Rachel Jackson with Raytheon provided an update of the Colorado Remote Tower Project.
- Teams from Raytheon and Frequentis have been on the premises to perform a site survey and potentially take over the project from Searidge. Frequentis and Raytheon received



system design intake approval from the FAA to begin implementing and testing equipment at the Technical Center in Atlantic City in February 2024. Raytheon expects the full System Design Approval (SDA) process to be complete by the end of 2024. Raytheon would tentatively plan on purchasing equipment to install at FNL before SDA is granted to begin testing as soon as possible.

FNL will have the option to pursue a digital tower or a traditional tower path. Both options can be in-process concurrently during the initial phases. The FAA will perform the siting study at the Airport's expense (with the possibility of being reimbursed) as outlined by the Virtual Immersive Siting Tower Assessment process.

All Remote Tower Project equipment currently on site is owned by the FAA, Searidge, and the state of Colorado. To date, the FAA has not provided an official response to Searidge's letter. The FAA will be on site to perform equipment inventory in December.

The FAA is allowing FNL to participate in the Federal Contract Tower program so that they will continue to pay for air traffic controller services. The airport will be responsible for maintaining the facilities and equipment for the mobile tower. Moving the existing radar system from the remote tower building to the mobile tower may cause additional bureaucratic issues regarding the FAA's process requirements.

Acting Chair Arndt requested more information on the FAA's financial contribution and a clear outline of the airport's responsibility before plans are presented to the Airport Commission as an action item.

Commissioner DiMartino exited the meeting at 4:41 p.m.

**7. 2024 RATES AND FEES
RECOMMENDATION TO CITY
COUNCILS FOR ADOPTION**

Dave Ruppel, Interim Airport Director, and Francis Robbins, Airport Operations and Maintenance Manager, presented this item in accordance with the staff report.

The annual Consumer Price Index adjustment for land and hangar lease rates is 8.11%. A badge fee analysis was conducted and an increase in the badging fees is proposed to cover the Airport's costs associated with materials, staffing, and system maintenance.



Commissioner Stooksbury recommended no change to the C-hangar lease fee for 2024 as an act of good will to the tenants.

Public Comment:

Rick Turley requested that badge fees only cover expenses instead of being viewed as a source of revenue.

Diane Jones requested the badge fees be more than the bare minimum cost to help recoup expenses and promote financial stability.

Commissioner Adams moved to recommend the 2024 rates and fees to City Council as presented. The motion, seconded by Commissioner Williams, carried with all Commissioners present voting in favor thereof.

10. Business from Members None.

ADJOURNMENT Acting Chair Arndt adjourned the meeting at 4:57 p.m.

Respectfully Submitted,



Commission Vice Chair, Jeni Arndt

