



## Special Meeting Minutes for September 16, 2024

**CALL TO ORDER**

Meeting called to order at 10:07 a.m.

**ROLL CALL**

Committee Members Williams, Miller, and Stooksbury were present. Alternate Committee Member DiMartino was absent.

**PUBLIC COMMENT**

Chair Stooksbury opened the floor for public comment. None presented.

**1. 2025 AIRPORT BUDGET, RATES, AND FEES PRESENTATION**

Francis Robbins, Acting Airport Director, presented the 2025 Proposed Airport Budget and Fee Schedule. Mr. Robb

- The budget has been adjusted to remove the additional full-time employee position at the Committee’s direction.
- The aircraft parking fee would be applied to the area where the A and B hangars used to be, as well as the commercial ramp area. The parking rate was compared to two FBO’s and Greeley Airport. The rates proposed by FNL are much lower than those compared, but other FBO’s typically waive the fee if fuel is purchased.
- An airshow in 2025 may provide additional revenue but it is not factored into the proposed budget.

Chair Stooksbury opened the floor for public comment:

- Nick Johnson stated that Landline understand the need for vehicle parking capacity management but consumers are sensitive to paying for parking. He spoke in favor of implementing a parking fee of \$3 per day after 14 days of complimentary parking has been exceeded.
- Ryan Carlson stated that he was surprised by the addition of the aircraft parking fee and requested that FNL negotiate with JetCenter to manage the SIDA ramp and receive revenues from a fee that the FBO already collects. He also requested that Nutrien be exempt from the landing fees for 10 years since they are a local business who contributes heavily to the community.
- Gina Gonzales stated that the existing ARFF fee only covers the maintenance of the trucks and training cost for firefighter certification. She requested that the Committee begin budgeting for a new truck and other necessary services to continue meeting the required safety standards. She also stated that FNL can charge FEMA for the ramp space they use during emergency response situations.

Committee Member Miller spoke in favor of implementing a hangar waiting list and fees which are friendly to airport users while exploring other parking options.



Committee Member Williams spoke against absorbing the excess expenditures with the use of reserve funds to produce a balanced budget.

Additional direction from Committee Members:

- Renegotiate the Groome and Landline leases at the end of the year to promote consistency and equity.
- The Committee recommends implementing an 8% lease rate escalation for the C hangars in 2025. Also, requested that staff develop a step-up plan to gradually increase the rate by CPI annually.
- The Committee recommends that staff present the parking rate options to the Commission on Thursday. Also, requested that staff provide more information about vehicle parking management systems at the regular Commission meeting in November.
- The Committee recommends implementing the middle landing fee option. Also, requested that staff provide more information about fleet exemptions at the regular Commission meeting in October.
- The Committee recommends implementing the aircraft parking fee as presented as long as users aren't getting double charged by JetCenter. Also, requested that staff present a plan for enforcing this fee at the regular Commission meeting in October.

Chair Stooksbury opened the floor for public comment:

- Ryan Carlson stated that some jets may exploit a loophole by dropping off passengers on the commercial ramp without paying the parking fee.
- Scott Holst confirmed that the aircraft parking space is open and available for all aircraft to use.

**ADJOURNMENT**

Chair Stooksbury adjourned the meeting at 12:22 p.m.

**Respectfully Submitted,**

Signed by:  
  
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**Committee Chair, Jerry Stooksbury**