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Regular Meeting Minutes for February 20, 2025

- CALL TO ORDER** Meeting called to order at 3:04 p.m.
- ROLL CALL** Chair Arndt and Commission Members Thompson, DiMartino, Williams, Miller, and Stooksbury were present. Commissioner Marsh was absent.
- PUBLIC COMMENT** Chair Arndt opened the floor for public comment:
- James Aden requested that T-hangar tenants receive priority notification when new hangars are developed on Site C.

CONSENT AGENDA

Commissioner Stooksbury pulled consent agenda item #3, requesting a broader discussion of the role of the PDSC.

Commissioner Miller moved to approve the consent agenda items #1 and #2. The motion, seconded by Commissioner Williams, carried with all Commissioners present voting in favor thereof.

- Pulled Items: Item #3
- Consent Follow up: Commissioners discussed the scope of the Planning and Development Subcommittee (PDSC) to evaluate whether they are still fulfilling duties which the Commission directed them to do when the Committee was created. John Kinney, Airport Director, stated that members of the PDSC have divided views of their role and he suggested that the PDSC revisit this at their next meeting to report back to the Commission.

Commissioner Marsh entered the meeting at 3:13 p.m.

Commissioners requested that members of the PDSC create and propose a work plan which the Commission can review and provide feedback on in March.

Approval of the consent agenda item #3 passed with all Commissioners present voted in favor thereof.

- Public Comments: None

REGULAR AGENDA

4. AIRPORT DIRECTOR'S REPORT

John Kinney, Airport Director, provided the following updates in conjunction with the February Airport Director's Report:

- Introduction of Dylan Swanson, Airport Operations and Facilities Manager, and Dave Smith, ATC Manager for Robinson Aviation.



- The FAA has declined the Airport's request to use a CMAR model for the runway widening project. Staff will proceed in earnest with the design bid build model.
- All leases will be evaluated to ensure that they comply with current regulations.
- The STARS radar system was removed from FNL. Staff will continue working with the FAA and the Congressional delegation to enhance controllers' capabilities.
- There is evidence that airfield safety infractions previously submitted to the FAA were not accurately logged in their systems, but this should now be resolved. It is recommended that pilots continue to report all incidents using the FAA systems.

Commissioners Arndt and DiMartino will be attending the National League of Cities Conference in Washington D.C. during March and requested that Mr. Kinney provide all pertinent information for them to lobby a radar installation or similar solutions.

**5. SUPPLEMENTAL
BUDGET
APPROPRIATION FOR
SPECIALTY STUDIES**

John Kinney, Airport Director, presented the item in accordance with the Agenda Item Summary. The appropriation would draw \$642,400 from the Airport's operational reserve to procure consultant services for nine separate projects. The operational reserve currently holds \$2.3 million.

Commissioner Williams expressed concern for revenue losses in 2026 related to the runway widening project and requested that more forecasting be conducted when dipping into operational reserves.

Commissioner DiMartino suggested holding off on the branding RFP since the scope of the project may shift based on discussion at the Commission's workshop.

Commissioner DiMartino moved to approve the supplemental budget appropriation as presented. The motion, seconded by Commissioner Stooksbury, carried with all Commissioners present voting in favor thereof.

**6. REVIEW OF AIRPORT
COMMISSION ROLES &
RESPONSIBILITIES**

Item tabled until the March meeting.

**7. AIR TRAFFIC
CONTROL TOWER
PROGRAM UPDATE**

Commissioner Stooksbury moved to go into Executive Session for legal discussion regarding the air traffic control tower program. The motion, seconded by Commissioner Marsh, carried with all Commissioners present voting in favor thereof.



Public Session ended at 4:07

Executive Session began at 4:09 p.m.

Executive Session ended at 4:55 p.m.

Public Session began at 4:55 p.m.

8. BUSINESS FROM None presented.
MEMBERS

ADJOURNMENT Chair Arndt adjourned the meeting at 4:56 p.m.

Respectfully Submitted,

Airport Commission Chair, Jeni Arndt